

POLICY

Continental Associations' funding

World Archery has five continental associations which main role is to organise continental events and develop archery in the region. These organisations are all non profit and non governmental organisations. Although other income streams are allowed, most continental associations currently rely on World Archery funding. This policy document describes the principles and procedure how World Archery allocates the funds to continental associations, based on the Executive Board decision on 16 December 2022.

Funds

World Archery directs all the funds that are received as membership fees to continental associations. However, membership fees are accumulated total. Each continental association can receive base support or project-based support for events and development projects. For administration support, certain limitations apply.

World Archery Executive Board might, but is not obliged to, allocate additional funds (besides membership fees) to continental associations. These funds will then be divided based on this policy.

Eligibility

To be eligible to receive support, continental association must:

- Be registered as official organisation.
- Have official bank account on the name of the organisation, details provided to World Archery.
- Hold general assemblies according to constitution and provide minutes.
- Have a strategy or development plan.
- Provide World Archery the previous year accounts with a balance sheet and a separate profit and loss account. In case this is not possible then previous year closing statement of all the bank accounts.

Base support

Each continental association can receive **base support of 5,000 CHF + staging fee of continental games** (if any). The base support could be used either for administration or events and development costs. It is allocated only if the association is eligible. There is no application necessary for base support.

Administration support

It is possible to apply for further administration costs in case the continental association has less than 20,000 CHF on their bank account at the end of the past year. Otherwise, the administration costs should be covered by the remaining balance and federation is not eligible to apply.

If continental association is eligible (less than 20,000 CHF on account at the end of the year), it will be necessary to show the planned usage of the 5,000 CHF and also for the additional costs.

Examples of eligible costs: office costs, staff salary or compensation, accounting and bank fee, reasonable costs for executive board meetings, telecommunication cost (internet, webhost etc).

Events and development support

All continental associations are eligible to apply for events and development support.

For each competition, it must be explained why this event needs support and why the costs cannot be covered by LOC. This could usually include the continental championships and costs related to medals/awarding; congress or general assembly costs. However, in exceptional situations – other events might receive support as well.

For each development project, the following must be provided:

- Duration and dates (if confirmed)
- The goal of the project and link to continental associations' strategic goal
- List of planned activities
- Overview of budget, indicating planned costs and cover
- How the success of the project delivery is going to be measured

Examples of previously funded projects: judge seminar, youth development camp, technical delegate training, run-archery video production, coaches education project.

Development project could also be application to World Archery knowledge sharing programme.

Deciding criteria

In case the applications exceed the possible budget, the selection will be done based on:

- Alignment with continental strategic goals and World Archery strategy.
- Evaluation of delivery of past projects – capacity and ability to deliver.
- Gender balance and inclusion.
- Co-funded projects have usually higher likelihood to get World Archery support.
- Financial standing of the continental association.
- Clarity of the application.

Process timeline

October	Applications by continental associations
November	Assessment by member services department and proposal to F&AB
November	F&A Board meeting to confirm budget proposal
December	EB approval of budget
January	Reports from continental associations about previous year
February	I payment
July	II payment

If any changes in the planned timeline, it will be communicated by email to official contact of continental associations.

Failure to deliver

In case of failing to deliver the project and use the funds within the year, two possible options

- Apply for extension – as part of the application for in October
- Apply for new projects and these funds could be re-allocated for new purpose

If neither of above options is used, the funds must be returned to World Archery who will re-allocate those based on principles in this policy.

Contact

Siret Luik, World Archery deputy secretary general / head of member services: sluik@archery.sport