world archery

World Archery Member Associations' **Welcome Kit**

VERSION 3.3 / 4 MAY 2026

Introduction

The purpose of this document is to explain how to become a member of World Archery. Brief overview of the organisation together with the membership requirements and application procedure are described and the application forms are attached.

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1. World Archery

The World Archery Federation is the international governing body for the sport of archery worldwide.

1.1 General information

The objectives of World Archery, a non-profit organisation, as outlined in its constitution:

- To promote and encourage Archery throughout the world in conformity with the Olympic principles; including gender equity;
- To define and promote World Archery goals;
- To frame and interpret World Archery Rules;
- To arrange for the organisation of World Championships as Congress may establish in any discipline of Archery;
- To confirm and maintain:
    - World Records;
    - Olympic Games Records;
    - Paralympic Games Records
- To maintain results from:
    - World Archery Championships;
    - Olympic Games
    - Paralympic Games
- To protect clean athletes and the integrity of sport, by substantially contributing to the fight against doping and by taking action against all forms of manipulation of competitions and related corruption;
- Not allow any form of discrimination in its actions or decisions, be it discrimination of any kind such as race, colour, sex, sexual orientation, language, religion, political or other opinion, national or social origin, property, birth or other status. Anyone part of the World Archery Family commits themselves by their actions to behave in a non-discriminatory and ethical manner;
- To seek to ensure safe and harassment-free environment for all people involved at the events;
- To promote and support the International Olympic Committee's Charter of Athletes' rights and responsibilities.

World Archery supports the new National Archery Federations and those from developing countries. We have decided to gather in a Welcome Kit, some information helping to create, manage and develop archery federations.

Our goal is to provide essential information to the associations wishing to establish and develop the sport of archery in their country. It is also designed to facilitate the task of becoming further involved in archery and to gain the assistance of all the resources that World Archery offers.

1.2 Information sharing

There are different channels for communication, however the webpage and monthly newsletter are probably the most resourceful for a new member association:

- **Webpage**
    - https://worldarchery.sport/

  - News, past and upcoming events, athlete database, statistics, rules, development, coaching, judging, organisational structure, members, annual reports, online shop

- **Monthly newsletter**
  - Sent to all member associations in English, past editions and French version are available in archive

- **Monthly webinars and online calls – target talks**
  - Covering varied topics such as sport development, strategy, governance, sustainability, or use of extranet

- **Extranet**
  - https://extranet.worldarchery.sport/
  - Each member association can create users with individual log-in credentials to Extranet and WAREOS online registration system
  - Useful information relevant to archery is made available, including tutorials, training guides and case studies

- **Social media and video streaming platform**
  - Facebook, Instagram, Twitter, Youtube
  - archery+

2. Constitution and rules

To know more about World Archery, please refer to the rulebook that is available on the webpage. The rulebook contains:

- Book 1 – Constitution and procedures
- Book 2 – Events
- Book 3 – Target Archery
- Book 4 – Field and 3D Archery
- Book 5 – Miscellaneous Archery Rounds
- Book 6 – Anti-Doping Rules

The laws in the rulebook can be amended only by Congress. The procedure is described in the constitution, but it is important to know that all member associations can submit motions and proposals about the rulebook before the Congress.

Bylaws are marked in italic of the rulebook .pdf-version and can be changed by the Executive Board and confirmed or rejected by the Congress.

Interpretations are given by relevant committees and published on the webpage. Member associations can submit interpretation requests at any time and would be invoiced for that annually.

Details related to judges are described in Book 1, Appendix 4 and there is Judging section on the webpage which contains multiple online tools which can be also used on national level. Each member association should develop their own system for judges education and certification, Judges Committee can advise if needed.

3. World Archery membership

3.1 Why become a member of World Archery?

Becoming a member with an International Federation brings with it many advantages. Those Associations wishing to become members of World Archery will be offered several important benefits. These include:

- Member associations are permitted to participate at **World Championships** and to several Multi-sport Games, including the Olympic Games and to courses for judges, coaches, organisers, and training camps, among others.

- Member associations are permitted to propose **amendments to official rules** or submit proposals for new rules in the sport of Archery. These proposals are then considered at next World Archery Congress. Member associations can also submit bylaw change proposals to the Executive Board.

- The **Olympic Solidarity** also offers assistance in development as long as the country applies through its National Olympic Committee (NOC) and as long as the NOC approved the request.
  To become Member of NOC a National Federation from an Olympic sport must be first member of its governing International Sport Federation. It follows therefore that membership with World Archery is highly recommended.

- Only member associations can receive or have access to **useful information** relevant to archery.

- Member associations can apply for **assistance** from the World Archery member services department which offers guidance, facilitates access to education, proposes trainings, and, in some cases, a limited assistance in equipment.

3.2 How to become a Member Association of World Archery?

Becoming a member of World Archery is an easy process. It is necessary to follow certain procedures and guidelines as outlined in articles 1.4 and 1.5 of World Archery.

Generally, it is important to provide the four documents listed below and submit a payment as described in 3.3. of this document. After receiving all of the above, World Archery staff will review the documents and if everything is correct, the application folder will be passed to Executive Committee to vote on Temporarily Membership. The Congress, held once in every two years, will vote on the full membership.

Full Membership application shall include:

1. World Archery **Membership Application Form** with the statement of accepting the World Archery constitution (Appendix 1)
2. **Contact Form** for World Archery directory (Appendix 2)
3. **Constitution** (see below)

4. **Letter by national sport governing body** to confirm that the federation is the only governing body of archery in the country and the number of athletes; it can be issued by National Olympic Committee, ministry of sports or other equivalent authority

A supporting **letter from one of your national sport governing bodies recognising your national association** is not mandatory but it would be a recommended addition for the application.

Regarding constitution, the original version should be provided and following points must be included in the document:

1. Name of the Association
2. Objectives of the Association
3. Who can become member and how to apply for membership
4. Clearly describe how athletes, coaches and judges are linked to the association and how they are part of the membership structure
5. How the Association is organised (Assembly, President, Council, Board, etc.)
6. How the officers are elected
7. The functions of each officer
8. Finances
9. Appeal process
10. Dissolution
11. State in your current constitution that you adopt World Archery constitution together with World Anti-Doping Agency (WADA) and World Archery anti-doping rules.

World Archery has produced more detailed guidelines for member associations' constitution.

3.3 Membership fee

Membership fee for the current year must be paid (invoiced and determined by World Archery) before the temporary affiliation is granted. The Membership fee is set in Swiss Franc (CHF).

The World Archery Congress in 2007 approved the principles of membership fee calculation system based on a United Nations ranking of the countries by GNI per capita and PPP in international. Every Congress confirms the amounts, last changes to the amount were made during Congress in 2023.

World Archery uses the latest list of countries by gross national income per capita at nominal values, according to the Atlas method, an indicator of income developed by the World Bank.

World Archery uses the number of registered archers by member association indicated in World Archery Extranet. It is certified by either the National Olympic Committee or other National Sport Governing Body.

Membership fee to World Archery in CHF

Basic Membership Fee BM=80CHF	Less than 250	251 to 500	501 to 1000	1 001 to 2 000	2 001 to 4 000	4 001 to 8 000	8 001 to 16 000	16 000 to 32 000	32 001 to 64 000	64 000 +
Countries with low-income economies	**80**	160	240	320	400	480	560	640	720	800
Countries with lower-middle-income economies	160	320	480	640	800	960	1120	1280	1440	1600
Countries with upper-middle-income economies	320	640	960	1280	1600	1920	2240	2560	2880	3200
Countries with high-income economies	480	960	1440	1920	2400	2880	3360	3840	4320	**4800**

4. Development

4.1 Development and assistance programmes

There are various sources of assistance available to World Archery member associations: from World Archery, the Olympic Solidarity, Continental Associations and some partners.

Olympic Solidarity

With the provision that a nation does have a National Olympic Committee, the possibility to receive training and development programs becomes a reality. The fund of Olympic Solidarity is a source of help and encouragement for all sports men and women, from all levels. The OS assistance is delivered though training, coaching, technical assistance for diffusing and developing knowledge of sports techniques, propagating Olympic ideals, especially fair play, and collaborating with all federations and organisations linked with sport.

There are 21 different programs that are offered by the Olympic Solidarity, divided into five areas: athletes, coaches, NOC management and knowledge sharing, promotion of the Olympic values, forums and special values. The first two – projects related to athletes and coaches - are most commonly delivered in coordination with World Archery. Ask for detailed info about each program from World Archery or your National Olympic Committee, or visit Olympic Committee webpage Olympic Solidarity section and read the overview of their programs.

When you apply to an OS program **through your NOC** (mandatory), please send a copy of your application to the Member Services Department of World Archery.

The National Olympic Committee will submit your request to the Olympic Solidarity for analysis in cooperation with World Archery where a decision is made.

World Archery highly encourages the new member associations to apply to the assistance of the Olympic Solidarity and therefore to work closely with the National Olympic Committee.

For further information on the Olympic Solidarity programmes, do not hesitate in contacting your National Olympic Committee or World Archery office.

World Archery development support

World Archery has many development programmes running on a yearly basis.

World Archery assists the Continental Associations and member associations in Training, Coaching, Judging, Para-archery, Equipment, Competition, Structuration and Operation.

Until 2004, World Archery focused primarily on new member associations worldwide. Due to these efforts, World Archery now counts 167 member associations in December 2024.

Since 2003, World Archery has put a strong effort to coaching education as the main development tool, but also assisted member associations in other various areas. Since 2009 we have also emphasised management and strategic planning. The goal has been to get more exposure to our sport through strong member associations.

4.2 World Archery coaching education

You can find multiple tools and documents from the World Archery webpage – Sport – Coaching. Including:

- Archery Glossary
- World Archery Coaching system presentation
- Coaching Manual – level 1 and level 2
- How to become a coach trainer?
- Beginner Awards program and beginners manual
- Performance awards
- Training plan guide presentation
- How to Build an Archery Range
- Make Your Own Equipment

This section also includes various guides: Make your own equipment – Building an archery range – Observation. You can find the development calendar on World Archery webpage in the same section. It usually includes training camps and coaching courses organised by member associations or by World Archery. It is also published in the monthly newsletter (see 1.2 of the Welcome Kit).

4.3 Training Centres

World Archery Excellence Centre

The Centre was opened in 2016, in Lausanne, Switzerland. It includes an outdoor range, an indoor hall with up to 70 meter distance, video analyse equipment, a gym, a sauna and hydromassage for recovery, multiple seminar rooms and a cafeteria. The centre organises various events for local and international community. Feel free to contact the Centre to organise a training camp or participate in one of their events.
More information, including event calendar on their webpage: https://worldarcherycentre.org/en/

Bangkok Training Centre

The Bangkok Archery Centre is accredited partner Centre in Thailand. The Centre hosts numerous international coaching and coach trainer courses throughout the year. The venue is a hub for archery development in Asia.

4.4 Governance development

All World Archery members are strongly encouraged to have their own strategic plan. For that purpose MA can use one of the existing documents and also to contact one of the strategic planning regional consultants.

There is also Good Governance and Strategic Planning ad-hoc committee appointed to discuss the main governance topics related to archery community.

On strategic planning, the main tool for new member association is Targeting Gold – a workbook to successful strategy (available in 5 languages).

A general guide to constitution is published and you could ask your constitution to be reviewed or get more specific advise on electoral rules by contacting World Archery office.

5. Safety

The sport of archery must adhere to certain **safety rules**. The following is a list of some ideas and suggestions that is not restricted:

Group safety considerations

- Place the targets in an area completely without danger or at the foot of a small rise.
- Avoid placing the targets in front of a wall; the arrows that shoot into the wall will be severely damaged.
- If the chosen area presents any sort of danger (car park, neighbouring gardens, public paths, windows) do not hesitate to fix protection netting.
- There has to be a zone of 10 meters large on each shooting side.
- All the archers must be located on the same shooting line.
- All archers must stop shooting if someone enters the shooting zone.
- All archers should shoot at the same time.
- Never point a bow towards someone, with or without an arrow.
- Never touch another archer when they are in the shooting position.
- Never shoot with the bow horizontally on the shooting line; the span of the bow can disturb other archers.
- Never shoot before everyone has returned to the shooting line.
- Never shoot an arrow vertically; it is impossible to know where the arrow will land.
- Do not stand behind an archer who is in the process of withdrawing the arrows from the target.
- Ensure that no archer is shooting with damaged equipment.
- Ensure that the archers move back several steps after having shot their arrows.
- Do not draw back or flex the bow, even without an arrow, outside of the shooting stance.

Individual safety considerations

- All beginners should wear a forearm protector; this piece of equipment helps to prevent injuries and accidents.
- When in the shooting position, the string must be able to pass freely without obstructions. The clothing chosen for shooting should be adapted to this need.
- Do not use arrows that are too short; these can cause serious injuries to the archer if they fall from the arrow rest during shooting.
- Once on the shooting line, never collect an arrow unless it is possible to reach it with the end of the bow without moving the feet.
- Never pass in front of a line of archers; neither at close range nor at a distance.
- Never draw back the string and release it without an arrow; there is a risk of breakage to the equipment.
- When going to retrieve the arrows from the target watch out for fallen arrows on the ground and approach the target from the side. Always walk.
- Never use damaged bows or strings; here also there is a risk of breakage to the equipment.
- Do not withdraw the arrows from the target at the same time as another archer on the same target; there is a risk of being struck in the face by the arrow nock as the other archer withdraws the arrow.

Technical requirements that apply for competition fields, are described in the rulebook.

6. Contacts

World Archery Federation office

Maison du Sport International
Avenue de Rhodanie 54
1007, Lausanne, Switzerland
+41 21 614 30 50
info@archery.org

World Archery Member Services and Development office

Constitution	Mr Raul Calin	members@archery.sport
Strategy and Development	Ms Siret Luik / Ms Cecilia Viscarra	members@archery.sport
Membership application	Ms Marina Bernardino Silva	members@archery.sport

Continental Associations

World Archery Africa	https://waafrica.org/	akoura@waafrica.org
World Archery Asia	http://www.asianarchery.com	asianarchery@waasia.org
World Archery Americas	http://www.waamericas.org/	worldarcheryamericas@gmail.com
World Archery Europe	http://www.archeryeurope.org/	rapportinternazionali@fitarco-italia.org
World Archery Oceania	http://www.worldarcheryoceania.org/	secretary@worldarcheryoceania.org

All member associations are automatically members of the Continental Association based on NOC's respective continental organisations, except otherwise determined by the Executive Board.

National Olympic Committees

Please find the contacts of your NOC on the webpage of International Olympic Committee: https://www.olympic.org/national-olympic-committees

Appendix 1: World Archery Membership Application Form

Download editable version here

To: World Archery Federation
1007 Lausanne, Switzerland
members@archery.sport

I am writing to you as the (Secretary General or President) of the (name of the organisation) , to apply for membership to the International Archery Federation. Our Organisation is the only archery organisation in (country) related to the objectives of World Archery* and wishes to become a member of World Archery.

We recognise World Archery as the International Federation for Archery. We agree to abide by its Rules as stated in its Constitution, including the Code of Ethics and Conduct, and shall submit to its jurisdiction in archery matters and shall undertake to do everything to promote its goals.

Our Organisation commits to fulfil minimum requirements, including:

- *organise a national championship in target archery at least once every Olympiad*
- *have a minimum of 10 competing athletes*
- *report to World Archery on the activities of their member association*
- *have anti-doping rules that are in compliance with and follow the World Archery Anti-doping rules and the World Anti-Doping Code*
- *be a member in good standing with World Archery (pay the membership fees, be active and function under good governance principles)*

We accept the World Archery Constitution in signing this document and we are enclosing a copy of our current Constitution and the minutes of the last General Assembly.

Our Organisation does not discriminate against any country, organisation, nor person on the basis of their race, colour, sex, sexual orientation, language, religion, political or other opinion, national or social origin, property, birth or other status.

On behalf of the Organisation wanting to become a member of World Archery:

(name of Secretary General or President)

Position:

Signature: Date:

* It is not necessary to be a member of a National Olympic Committee to be a member of the World Archery, but it is highly recommended to have at least a letter of recognition, for the reasons mentioned earlier.

Please submit this form with Constitution and minutes of last General Assembly meeting to Ms Marina Bernardino Silva by email members@archery.sport

Appendix 2: Contact Form

Please complete the below form and return electronically to members@archery.sport

Organisation	
Official name of the organisation	
Year of foundation	
Legal form of the organisation (Non profit, company, committee etc)	
Is it officially registered? Yes/No	
Is it affiliated to the National Olympic Committee? Yes/No	
Address (street, number, ZIP Code)	
City, State, Country	
Phone (with code +41…)	
Email (official contact)	
Website	
Social Media (Facebook, Instagram…)	
Number of archers associated to your federation	
Number of athletes	
President	
Given Name	
Family Name	
Date of birth	dd-mm-yyyy
Email	
Phone number (with code +41…)	
Office terms	From dd-mm-yyyy to dd-mm-yyyy
Secretary General	
Given Name	
Family Name	
Date of birth	dd-mm-yyyy
Email	
Phone number (with code +41…)	
Office terms	From dd-mm-yyyy to dd-mm-yyyy

After gaining temporary membership, you will be granted access to World Archery Extranet, where you be able to update any changes in contact details or information about your organisation.