



Role Descriptions of World Archery Officers

V1.1 / 25 January 2023

Introduction

This document describes the role of World Archery Officers. An Officer is any elected or appointed officer or member of a board, permanent committee, or ad-hoc committee. The purpose of this document is to provide an overview of elected and appointed positions. It is based on the World Archery Constitution and Rules, but in certain areas describes the role in more detail. In case of any inconsistency between this document and the World Archery Constitution and Rules, the Constitution and Rules will control.

The description consists of two parts:

- **Person Specification** - applies to all Officers
- **Role Description** – based on specific position

Each person who will submit their candidature, acknowledges that he/she is aware of this document and will commit to follow this document.

Number references are to articles of World Archery Constitution and Rules.

The document was reviewed by the Constitution and Rules Committee and current World Archery Officers.

Original document, version 1.0 was approved by the Electoral Board on 19 March 2021 and will took effect at the 2021 World Archery Congress on 18 September 2021.

Update, numbered as version 1.1 was approved by the Electoral board on 25 January 2023.

Person Specification - World Archery Officer	3
Role Descriptions - permanent committees:	
World Archery Athletes Committee	6
World Archery Coaches Committee.....	7
World Archery Constitution and Rules Committee	8
World Archery Field and 3D Archery Committee.....	9
World Archery Judges Committee.....	10
World Archery Medical and Sport Sciences Committee	11
World Archery Para Archery Committee	12
World Archery Target Archery Committee	13
World Archery Technical Committee.....	14
Role Descriptions - boards:	
World Archery Executive Board	15
World Archery President	17
World Archery First Vice President	20
World Archery Vice President.....	21

PERSON SPECIFICATION

World Archery Officer

This part of the document describes the competencies, attitudes, limitations and policies that apply to an Officer of World Archery.

The Person Specification applies to all Officers, unless specified otherwise. In addition to below, each position also has a more specific Role Description in the second part of the document.

Competencies, knowledge or attitudes

- Proficiency in the English language (suggested at least B1 level or equivalent).
- Ability to work in a multi-cultural and respectful environment, with people from varied cultures and backgrounds.
- Open-minded, cooperative, innovative, and forward-thinking.
- Ethical, unbiased, fair and transparent.
- Willing to listen, learn and give measured and respectful feedback.
- Should have attended a World Archery event as athlete, coach, team manager, judge, organiser or observer in the last 4 years.
- Should not have a current sanction related to doping, results manipulation or other integrity or ethics related matter.

Responsibilities

- Comply with the *World Archery Rulebook* at all times.
- Comply with the *Code of Ethics and Conduct* at all times.
- Support and implement policies which arise from the World Archery Executive Board.
- Avoid real or perceived conflicts of interest and communicate on potential issues.
- Protect confidentiality and never disclose internal information externally. A non-disclosure agreement can apply for certain specific roles.
- Maintain neutrality in duties.
- To respond to World Archery correspondence within a reasonable timeframe.

Representation

The actions of all World Archery Officers reflect on the federation. Officers must conduct themselves to a high standard and never bring World Archery into disrepute.

Officers must not make public statements or deliver messages to the press on behalf of or in a manner that could be perceived as on behalf of World Archery unless given express permission by the President or Secretary General.

Term of Office

The term will begin at the close of the Congress at which the Officer is elected and continue for a period of four years, unless he/she resigns, is removed from office, or ceases to act as Officer for any other reason. If an Officer is unable to complete their elected term, the Executive Committee can appoint a replacement.

Please note that, applying retroactively from 2023 elections, term limits will apply. ([1.6.5](#))

Officers may not sit on more than one Permanent Committee at the same time or hold another position within the Executive Board or in the World Archery Office.

Administrative details and policies

All positions are honorary and carry no remuneration, unless stated otherwise.

In order to support the Officers in the delivery of his/her duties, administrative and travel support will be given, within the annual budget approved by the Executive Board to attend the biannual meeting or other events. In case meeting in person is not possible, online platforms might be used for remote meetings. Reasonable expenses incurred while fulfilling the functions of an Officer shall be paid by the World Archery in accordance with its policies. The following policies apply as applicable from time to time:

- Financial policy
- Officers reimbursement policy
- Sport travel insurance policy
- Social media policy

Chairperson and deputy chairperson specification

Applies only to committees and appointed boards.

The chair and deputy chair of each committee is appointed by World Archery's President.

In addition to above, the chairperson and the deputy chairperson are responsible for keeping track of the internal communication and report to office liaison:

- Call together committee/board meetings when necessary; usage of online or phone meetings is highly recommended. Create and send a memo about each meeting to office liaison.
- When sending out questions for committee/board members opinion – must provide and clearly state reasonable time for answers (suggested time is 7-10 days). Must report to office liaison and to whole committee/board about the outcome.
- Must seek the input of other members when determining the opinion of the committee/board.

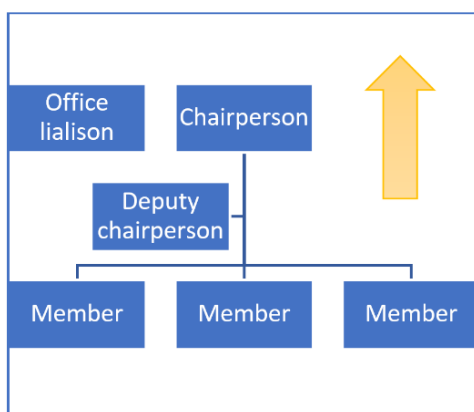
In case the chairperson is not able to fulfil the duties, he or she must notify other members and office liaison immediately. Deputy chairperson will take over the responsibilities of the chairperson.

Communication

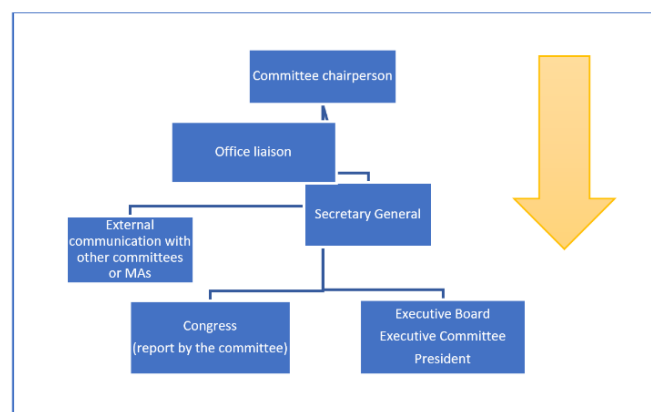
Applies only to committees and appointed boards.

The chairperson of the committee/board reports to the Executive Board between Congresses and to Congress when Congress is in session.

Internal Communication



External communication



Officers Curriculum Vitae (without contact details information) are published on World Archery webpage and available to the public.

Special conditions related to judge positions

Officers, who are also World Archery international judges, international judge candidates or youth judges will retain their judge position during the period of office, subject to the following conditions:

- There is no requirement to make themselves available for work during the period of office on a Permanent Committee. ([Appendix 4, Article 10.1.2](#))
- There is a requirement to continue to meet all other requirements of accreditation/reaccreditation.

ROLE DESCRIPTION

World Archery Athletes Committee

The following applies for all members of Athletes Committee, in addition to the Person Specification of World Archery Officers.

Committee Structure

The Athletes Committee comprises five individuals, from which will be selected a chairperson and a deputy chairperson. Committee consists of:

- Four members elected at the World Archery Championships, one member from each category: one Men Recurve, one Women Recurve, one Men Compound, one Women Compound.
- One member elected at the World Archery Field Championships. The nominees can be from either gender and from any category.

The chairperson is also a member of the Executive Board.

The committee election procedure is described in [Book 1, Appendix 8](#).

Primary Policy Responsibilities

- Bring to the attention of the relevant other Committees matters which, as athletes, they consider to require attention. ([1.17.7](#))
- Provide input on projects to assist with the welfare of the athletes.
- Provide input and feedback on events and their schedule.
- Liaise with the respective continental athlete committees.
- Liaise with the athlete's member of the Para Archery Committee on para archery related matter.
- The chairperson represents World Archery at the IOC Athletes forum and other athletes organisations like WADA Athletes forum.

Specific skills and attributes required of candidates

- Must have represented their Member Association as an athlete on at least one occasion during the previous four years, at the time of the election.
- Time availability for the Committee:
 - Attendance at Committee meetings once every 2 years for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willing to commit up to 4 hours per month for Committee work.

ROLE DESCRIPTION

World Archery Coaches Committee

The following applies for all members of Coaches Committee, in addition to the Person Specification of World Archery Officers.

Committee Structure

The Coaches Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected.

Primary Policy Responsibilities

A Coaches Committee deals with matters relating to acting as a team manager or coach on the field of play at international events. ([1.17.8](#))

Specific skills and attributes required of candidates

- Must have represented a Member Association in a coach or team manager capacity on at least one occasion at an international event during the previous four years, at the time of the election.
- Time availability for the Committee:
 - Attendance at Committee meetings once every 2 years for 3-4 days including travel day.
 - Availability for coach seminars (2-3 days every 2 years).
 - Attendance at telephone or web conferences, daily access to email, willing to commit up to 4 hours per month for Committee work.

ROLE DESCRIPTION

World Archery Constitution and Rules Committee

The following applies for all members of Constitution and Rules Committee (C&R Committee), in addition to the Person Specification of World Archery Officers.

Committee Structure

The C&R Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected.

The chairperson is also an ex officio member of Executive Board.

Primary Policy Responsibilities

- The C&R Committee deals with matters regarding the constitution and rules covering eligibility, championships, tournaments, records and awards.
 - The C&R Committee shall prepare updated constitution and rules including all the rule changes and any approved interpretations.
 - It shall clarify the wording of the rules, correct mistakes and omissions and adjust the wording of motions without changing the intention of the presenter.
 - It shall amend, delete or create bylaws as necessary to implement motions approved by Congress. ([1.17.1](#))
- C&R Committee, working with the World Archery office, assists with coordinating and reviewing responses from other Committees and resolving inconsistencies as they may arise.
- C&R Committee assists the Secretary General in editing and maintaining the Rulebook, suggesting revisions, and additions, issuing interpretations, and advising as the application of the Constitution and Rules with respect to issues affecting World Archery from time to time.

Specific skills and attributes required of candidates

- Legal skills or experience with detailed examination of documents.
- Practical experience with archery events and/or sport governance matters.
- Excellent knowledge of the World Archery constitution and rules and event regulations.
- Time availability for the Committee:
 - Attendance at Committee meetings once every 2 years for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willing to commit up to 10 hours per month for Committee work (some months may require more and some less).
 - The chairperson will also have to be available for the Executive Board meetings (between 3-5 days per year) which take place up to 2 times a year as well as online meetings and be generally available when issues arise.

Special conditions

Members must sign a non-disclosure agreement.

ROLE DESCRIPTION

World Archery Field and 3D Archery Committee

The following applies for all members of Field and 3D Archery Committee in addition to the Person Specification of World Archery Officers.

Committee Structure

The Field and 3D Archery Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected.

Primary Policy Responsibilities

- Deal with the following matters concerning Field and 3D Archery:
 - Organisation and safety.
 - Shooting rules.
 - Course safety.
 - Development of Field and 3D Archery.
 - Information about Field and 3D Archery.
 - Athletes uniform. ([1.17.4](#))
- Liaise with the Technical Committee on specific matters related to the use of equipment in Field and 3D Archery.
- Liaise with the Judges Committee on specific matters related to judging in Field and 3D Archery.
- Assist the Event and Marketing Department on technical advice on Field and 3D Archery and have one of its members act as Technical Delegate when mandated to do so.

Specific skills and attributes required of candidates

- Excellent knowledge of the World Archery Chapters 2-4, Book 4 and event regulations.
- Should have attended at least one World/Continental Field and/or 3D World/Continental Archery Championships in the capacity of athlete, coach, team manager, judge, organiser or observer.
- Should have experience or knowledge of course design/building/running a Field or 3D event.
- Time availability for the Committee:
 - Attendance at committee meetings once every year for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willingness to commit up to 8 hours per month for committee work.

ROLE DESCRIPTION

World Archery Judges Committee

The following applies for all members of Judges Committee in addition to the Person Specification of World Archery Officers.

Committee Structure

The Judges Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected.

Primary Policy Responsibilities

The Judges Committee primary function is to deal with all matters relating to Judging in accordance with the procedures in [Constitution Book 1, Appendix 4](#). This includes, but is not limited to, the following:

- Keeping an up-to-date list of World Archery Judges.
- Organising and implementing the education of new World Archery Judges and the training of accredited World Archery Judges through courses and seminars.
- Conducting the examinations for candidates and for the re-accreditation of Judges.
- Issuing regular Judge newsletters.
- Developing training material for judges.
- Developing and maintaining procedures, policies and tools for international judging
- Reviewing Judge performance in all roles at events where World Archery appoints judges.
- Dealing with cases requiring warnings, suspensions and withdrawal of accreditations.
- Reviewing rules, interpretations and by-laws.
- Interacting with Judges Committees of the Continental Associations.
- Appointing the Judges and Director of Shooting for World Championships and other International Events where World Archery assigns the Judges.
- Recommend to the Executive Board Judges and Director of Shooting for the Olympic Games and Paralympic Games.

Specific skills and attributes required of candidates

- Recent proven knowledge and experience in archery at international levels as a judge or director of shooting for at least a 4-year period prior to election.
- Excellent knowledge of the World Archery Constitution and Rules and event regulations.
- Time availability for the Committee:
 - Attendance at committee meetings once every year for 3-4 days including travel day.
 - Availability for judge conferences and seminars (4-5 days a year).
 - Attendance at telephone or web conferences, daily access to email, willingness to commit up to 16 hours per month for committee work.

Special conditions

Members of the World Archery Judge Committee, who are also World Archery international judges, international judge candidates or youth judges will retain their judge position during the period of office on the Judge Committee, subject to some conditions:

- No requirement to complete the case studies, etc.
- Required steps when retaining judge status when leaving Office.

More information in [Appendix 4, Article 10](#).

ROLE DESCRIPTION

World Archery Medical and Sport Sciences Committee

The following applies for all members of Medical and Sport Sciences Committee in addition to the Person Specification of World Archery Officers.

Committee Structure

The Medical and Sport Sciences Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected. At least three members, including the chairperson, shall be doctors of medicine.

Primary Policy Responsibilities

- Deals with all medical issues relating to participation in archery ([1.17.6](#)). This includes, but not limited to:
 - Development of Medical and Sport Science in Archery.
 - Information about Medical and Sport Science in Archery.
 - Requirements to organisation of safety and emergency services
 - Nutritional advice.
 - Hygiene rules.
 - Propose measures to be taken in extreme environmental conditions.
- Represent World Archery in relevant meetings with the IOC Medical Committee, ASOIF and FIMS

Specific skills and attributes required of candidates

- Must have a medical or scientific background. It is recommended to have at least Masters degree.
- At least three members, including the chairperson, must be doctors of medicine.
- Time availability for the Committee:
 - Attendance at committee meetings once every year for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willingness to commit up to 4 hours per month for committee work.

ROLE DESCRIPTION

World Archery Para Archery Committee

The following applies for all members of Para Archery Committee, in addition to the Person Specification of World Archery Officers.

Committee Structure

The Para Archery Committee comprises seven individuals, from which a chairperson and a deputy chairperson will be selected. Committee consists of:

- Five members of the Committee will be elected at Congress.
- The para archery athlete representative elected by athletes at the World Para-Archery Championships the year prior to the Paralympics.
- The Chief Para Archery Classifier shall be appointed by the Executive Board upon recommendation of the Para-Archery Committee and shall be a member of the Committee.

Primary Policy Responsibilities

- Dealing with matters related to rounds, equipment and rules specific to athletes with disabilities. ([1.17.9](#))
- The advancement of para archery internationally
- To assist the Secretary General with the relations with IPC, APSO and other Paralympic organisations.
- To act as Technical delegate when requested by the Event and Marketing Department.

Specific skills and attributes required of candidates

- Should have attended a World Archery Para Championships, World ranking tournament as athlete, coach, team manager, judge, classifier, organiser or observer in the last 4 years.
- Excellent knowledge of the World Archery rules Book 3 Chapter 21 and event regulations.
- Time availability for the Committee:
 - Attendance at Committee meetings once every 2 years for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willing to commit up to 8 hours per month for Committee work.

ROLE DESCRIPTION

World Archery Target Archery Committee

The following applies for all members of Target Archery Committee, in addition to the Person Specification of World Archery Officers.

Committee Structure

The Target Archery Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected.

Primary Policy Responsibilities

- Deal with the following matters concerning Target Archery:
 - Organisation and safety.
 - Shooting rules.
 - Field layout.
 - Development of Target Archery.
 - Information about Target Archery.
 - Athletes uniform. ([1.17.3](#))
- The advancement of target archery internationally.

Specific skills and attributes required of candidates

- Should have attended a World Archery Championships, World Cup or Indoor World Series as athlete, coach, team manager, judge or organiser in the last 4 years.
- Excellent knowledge of the World Archery rules Book 3 and event regulations.
- Time availability for the Committee:
 - Attendance at Committee meetings once every 2 years for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willing to commit up to 4 hours per month for Committee work.

ROLE DESCRIPTION

World Archery Technical Committee

The following applies for all members of Technical Committee, in addition to the Person Specification of World Archery Officers.

Committee Structure

The Technical Committee comprises five elected individuals, from which a chairperson and a deputy chairperson will be selected.

Primary Policy Responsibilities

- Deal with matters concerning archery equipment. ([1.17.2](#))
- The advancement of target archery internationally.
- Liaise with the Target Archery Committee and Field and 3D Committee on specific Target Archery Committee and Field and 3D Committee matters.
- Liaise with the Para Archery Committee and Classification ad hoc Committee on adapted specific devices used by Para Archery and which may legally be used in all events.

Specific skills and attributes required of candidates

- Excellent knowledge of the World Archery rules related to equipment such as Chapters 11 and 22.
- Should not hold an active position related to product development in an archery equipment manufacturing company.
- Ideally have some engineering or specific archery technical knowledge;
- Time availability for the Committee:
 - Attendance at Committee meetings once every 2 years for 3-4 days including travel day.
 - Attendance at telephone or web conferences, daily access to email, willing to commit up to 8 hours per month for Committee work.

Special conditions

Members must sign a non-disclosure agreement, especially related to specific equipment that is not yet available on the market or is patent pending.

ROLE DESCRIPTION

World Archery Executive Board

The following applies for all members of Executive Board, in addition to the Person Specification of World Archery Officers.

Board Structure

The Executive Board comprises 13 elected Officers and two ex officio members ([1.12.1](#) and [1.6.7.1](#)):

- The President (elected separately and becomes automatically Chairperson of the Executive Board).
- The First Vice President (elected separately and becomes automatically Executive Board member).
- Three Vice Presidents (elected separately and becomes automatically Executive Board member).
- Seven elected positions:
 - Three positions elected at the Congress held the year after the Summer Olympic Games.
 - Four positions elected at the Congress held three years after the Summer Olympic Games.
- Athlete Committee chairperson (elected separately and becomes automatically Executive Board member).
- Two ex officio members:
 - Constitution and Rules Committee chairperson
 - Secretary General of World Archery

Should any vacancies occur in the Executive Board (other than the President or First Vice President), or should Executive Board members fail to respond to Executive Board matters for a period of six consecutive months or fail to attend two consecutive Executive Board meetings after a written warning issued by the Secretary General, the Executive Committee shall declare those members inactive and shall fill the vacancy with the individual who received the next highest number of votes, but was not elected to the Executive Board, provided that the person recorded at least 35% of the votes cast in the first ballot. If that individual does not meet that criterion, is no longer member of a Member Association or is unwilling to serve, the Executive Board shall appoint the replacement member. The replacement shall only serve until the next Congress. ([1.12.7](#))

Primary Policy Responsibilities

- To participate actively as member of the Executive Board and fulfil the responsibilities of the Executive Board.
- The primary duties of the Executive Board are the governance and supervision of the affairs of World Archery in line with its objectives and goals as determined by Congress which include but are not limited to ([1.12.6](#)):
 - Approve a budget allocating funds for the implementation of World Archery activities.
 - Consider for approval the annual financial report.
 - Approve the appointment to the position of Secretary General and any additional positions to the World Archery Office.
 - Appoint Judges for duty at the Olympic Games on the recommendation of the Judges Committee.
 - Review the implementation of the rule changes.
 - Decide on sanctions proposed by the Board of Justice and Ethics.
 - Decide on appeals against denial of renewals of Judge status.

- Decide on doping matters according to and ensure that Member Associations comply with the Anti-Doping Rules and the World Anti-Doping Code.
- Approve bylaw changes.
- Remuneration of the President, including the conditions and level of remuneration.

Specific skills and attributes required of candidates

- Knowledge or experience in sports management.
- Good knowledge of the World Archery Rules and Event Regulations.
- An understanding of the mission, vision and goals of World Archery and the mandate of the Executive Board and is willing to work toward promotion of the welfare of athletes within World Archery and the development of archery internationally, with no personal or national agenda.
- Time availability for the Committee:
 - Attendance at Executive Board meetings at least once every year for 3-4 days including travel days.
 - Attendance at World Archery Congress once every two years 3-4 days including travel days.
 - Attendance at Executive Board conference calls or online meetings at least once every year for 3-4 hours.
 - Daily access to email, participation in postal votes, willing to commit up to 4 hours per month for Executive Board work.

Special conditions

- The Executive Board Member may not have a vote or a proxy on behalf of a Member Association at Congress.
- The Executive Board Member may not exceed travel and subsistence budget.

ROLE DESCRIPTION

World Archery President

The following applies to the President, in addition to the Person Specification of World Archery Officers and Role Description of Executive Board.

Term of office

Elected for a full term at the Congress held the year after the Summer Olympic Games. ([1.6.7.1](#))

As a President is the Chairperson of:

- Executive Board.
- Executive Committee. ([1.6.4 and 1.13.1](#))

Primary Policy Responsibilities

- To act as the leader of World Archery.
- To represent World Archery on all appropriate official occasions.
- To be responsible for ensuring that the purposes and principles of World Archery are observed and for the general supervision of its activities.
- To support and actively endorse policies that arise from the Executive Board and Executive Committee decisions.

Role and Responsibilities according to the World Archery Constitution

- Represents World Archery, presides over the Congress, the Executive Board and the Executive Committee meetings. ([1.8.1](#))
- May submit motions and proposals for changing the laws or bylaws to the Secretary General (for laws at least 150 days prior to Congress. ([1.7.13 and 1.7.13.1](#))
- May submit amendments to motions and proposals for changing the laws to the Secretary General with a deadline of 90 days prior to Congress. ([1.7.16 and 1.7.16.1](#))
- Can submit a case to the Board of Justice and Ethics through the Secretary General. ([1.14.4](#))
- In the event of an emergency situation at any Championships, the President has the temporary authority to make any rule changes that he/she deems necessary to protect the best interests of World Archery. ([1.8.3](#))
- Related to representing World Archery:
 - Receives assistance from the Secretary General in representing World Archery in the Olympic Family, and other International Sports Organisations. ([1.10.3.1](#))
 - May delegate a Vice President or, if that is impractical, another officer of World Archery to represent the Federation at significant events or meetings. ([1.8.4](#))
- Related to Committees and the Boards:
 - Shall designate the chairpersons and deputy chairpersons of the Permanent Committees from among their members for a period of 2 years. ([1.8.5](#))
 - Is an ex officio member of all committees. ([1.8.7](#))
 - Appoints the Finance and Audit Board which will be approved by Congress. Designates the chairperson of the Finance and Audit Board who shall be independent. The Finance and Audit Board shall review all financial matters under authority of the President. ([1.6.3 and 1.11.1](#))
- Related to Congress:
 - Shall preside at all meetings of Congress at which the President is present. ([1.8.1](#))

- May amend the usual order of agenda item provided the reasons are explained. ([5.3 and 5.2](#))
- At every Congress, shall present a report on the activities of the Federation and a program of activities for the period up to the next Congress. ([1.8.2 and 5.2.9](#))
- Has a casting vote in the event of a tie in Congress session, unless a different chairperson is appointed. ([1.7.6](#))
- As the chairperson of Congress has the right to submit compromise motions. ([1.7.17](#))
- Other matters according to 5.2.5; 6.1; 6.2.2; 6.3; 6.4.1.3; 6.4.1.4; 6.4.1.8; 6.4.7; 6.6.1; 6.6.3.1; 6.7.1.1.
- Signature of World Archery:
 - In non-financial matters, World Archery is bound by the signature of the President or the Secretary General. ([1.34.1](#))
 - For financial transactions, World Archery is bound by the signatures of any two of the following persons: the President, the First Vice President and the Secretary General, except as otherwise provided by the Financial Policy as approved by the Executive Board from time to time. ([1.34.2](#))
- If the President ceases to hold this office or in the event of his inability or refusal to act, the First Vice President shall perform the duties of the President up until the next Congress. If the First Vice President is not able to hold this office, the Executive Board shall elect one of the Vice Presidents as acting President up until the next Congress. ([1.8.6](#))

Relationships and Interfaces

- Member Associations and national authorities (NOCs, sports ministry, etc.).
- The Executive Board and the Executive Committee.
- Secretary General and senior staff.
- International organisations IOC, IPC, ASOIF, APSO, WADA, GAISF, IMGA, IWGA, FISU, ANOC, OCOGs and other organisations with whom World Archery has signed MOUs.

Administrative details

- In order to support the World Archery President in the delivery of his/her duties, administrative and travel support will be given, within the annual budget approved by the Executive Board.
- The President may obtain independent professional advice at World Archery's expense should he/she consider that it is required in order to enable him/her to discharge his duties as President provided that he/she first obtains the permission of the Executive Board.

Specific skills and attributes required of candidates

- Experience in chairing board or other meetings.
- Substantial time commitment should be expected.

Additional provision in case the World Archery President is remunerated

- The Executive Board shall decide upon the remuneration of the World Archery President. ([1.8.8](#))
- The conditions of remuneration as well as the level of remuneration will be decided by the Executive Board and will be laid down in a written agreement. The Executive Board can end the agreement according to the terms of the agreement. This agreement does not affect the term of the President only the situation of the remuneration.
- In return for the remuneration the World Archery President will:
 - Be available on a full-time basis for World Archery.

- Be specifically involved in an operational way in areas such as the Foundation for the Development of Archery (FIDTA), overall coordination and general strategy of the sport, commercial activities, and conduct key negotiations.
- Have intensive communication with Member Associations, stakeholders and partners.
- Be available for promoting and representing sport of archery and the World Archery within organisations such as the International Olympic Committee, the International Paralympic Committee, the Association of Summer Olympic International Federations, GAISF and any other organisation or platform if useful for the sport and World Archery.

Deviations to the above can only be allowed by an explicit Executive Board decision.

- The World Archery President will provide every year a detailed report of his/her activities to the Executive Board. The Executive Board can at any time request the World Archery President to report on specific matters.
- The remunerated President will not be allowed to receive remunerations or any other financial contributions from third parties unless explicitly authorised by the World Archery Executive Committee or when this could impact the matter of being full time and remunerated. In case the position is less than full time, the compensation will be pro-rata with the time spent.

ROLE DESCRIPTION

World Archery First Vice President

The following applies to the First Vice President, in addition to the Person Specification of World Archery Officers and Role Description of Executive Board.

Term of office

Elected for a full term at the Congress held three years after the Summer Olympic Games. ([1.6.7.1](#))

As the First Vice President is a member of:

- Executive Board
- Executive Committee ([1.6.4 and 1.13.1](#))

If the First Vice President ceases to hold this office or in the event of his/her inability or refusal to act, the Executive Board shall elect one of the Vice Presidents to perform the duties of the First Vice President until the next Congress. If the First Vice President is elected President at a Congress, or there is a vacancy for the title at that Congress, an election for a new First Vice President shall immediately take place. Nominees for the position shall be the Vice President(s) not up for election and nominees for a Vice President position at that Congress, unless they deny such a nomination.

Primary Policy Responsibilities

- To represent the President of World Archery if he/she is unable to attend a function and has appointed no other delegate.
- If the President ceases to hold this office or in the event of his/her inability or refusal to act, the First Vice President shall perform the duties of the President up until the next Congress.
- Signature of World Archery:
 - For financial transactions, World Archery is bound by the signatures of any two of the following persons: the President, the First Vice President and the Secretary General, except as otherwise provided by the Financial Policy as approved by the Executive Board from time to time. ([1.34.2](#))

ROLE DESCRIPTION

World Archery Vice President

The following applies to all Vice Presidents, in addition to the Person Specification of World Archery Officers and Role Description of Executive Board.

Term of office

Three Vice Presidents are elected for a full term:

- One Vice President at the Congress held three years after the Summer Olympic Games. ([1.6.7.1](#))
- Two Vice Presidents at the Congress the year after the Summer Olympic Games. ([1.6.7.1](#))

Vice Presidents are members of:

- Executive Board: all three Vice Presidents belong to Executive Board.
- Executive Committee: one Vice President at a time, rotating between Vice Presidents annually. ([1.6.4](#) and [1.13.1](#))

Primary Policy Responsibilities

- To represent the President of World Archery if he/she is unable to attend a function and has been appointed as the delegate.