



December 9, 2019

Dear National Federation Presidents  
Council Members  
Permanent Committee Members

I am hereby confirming that our General Assembly will be held on March 25-26, 2020 at the Crowne Plaza Monterrey Hotel, located at Avenida Constitución 300 Oriente, Colonia Centro, Monterrey, Nuevo León, C.P. 6400. This will be the official hotel of the Pan American and Parapan American Championships as well. The start time each day will be 6:00 pm and we expect to be able to finish by 10:30 pm.

Registration to attend the General Assembly should be made via WAREOS. To register you will need to use your username and password. **All Assembly delegates should make their registration via WAREOS, even if they are part of their teams.** Only those delegates who have not made accommodation bookings as part of their teams to the Championships will need to book accommodation using the registration link for the Assembly. WAREOS will also be used to request airport-hotel-airport transfer. Registration deadline will be **February 25, 2020.**

Each National Federation may register up to three delegates, one of which must be indicated as the voting delegate.

Council and Permanent Committee Members who wish to attend though not as delegates representing their National Federations must contact [worldarcheryamericas@gmail.com](mailto:worldarcheryamericas@gmail.com) by February 25, 2020.

Delegates who do not book accommodation through the Local Organizing Committee and decide to stay at another hotel will need to arrange their own transport and dinner to attend the Assembly.

Accommodation Rates at the Crowne Plaza Hotel will be as follows:

Cost of Single room accommodation: 170.00 USD

Cost of double room accommodation: 230.00 USD (cost per room)

Prices include breakfast and dinner at the hotel, and lunch at the archery venue.

Assembly delegates who do not register as part of their teams and do not pay their registration fee accordingly will not be entitled to receive accreditation to access the field of play at the archery venue.

Enclosed you will find the preliminary Agenda of the General Assembly. An item of the Agenda is the allocation of World Ranking Events and other tournaments in 2021 and 2022.

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- 2022 Pan American Championships (\*)
- 2022 Pan American Junior, Cadet and Master Championships + Parapan American Championships. (\*)
- 2021 World Ranking Events – Not more than three.
- 2021 Para World Ranking Events – Not more than two.
- 2021 Caribbean Development Championships
- Other continental or regional events (South America, Central America, Caribbean, etc.) that our Member Associations may intend to organize in other WA recognized disciplines: 3D, Indoor, Field.

(\*) A motion will be presented to split the Pan American Championships from 2022 on.

The bidding forms for these events are enclosed. You should bear in mind that TV production in the Finals is a World Archery requisite that cannot be compromised at any of the World Ranking Events we sanction.

We will accept bidding forms for all events above up to March 10, 2020. Each bidding federation will be allowed 5 minutes to present their bid at the Assembly.

Also attached you will find the forms to submit motions and proposals, as well as the nomination form for the positions that will be up for election at the Assembly.

I remain at your disposal for any questions that may arise.

Regards,

A handwritten signature in black ink, appearing to read "Sergio Font", written in a cursive style.

Sergio Font  
Secretary General