



# **Pan American Field Archery Championship**

## **01 - 05 oct 2025 – San Cristobal, Chiapas (MEX)**

*version 1.0 (29/03/2025)*



**TO ALL World Archery Member Associations,**

Dear Presidents,

As Chair of the Local Organizing Committee (LOC) of the **Pan American Field Championships 2025**, to be held in **San Cristóbal de las Casas, Chiapas, Mexico**, from **October 1st to 5th, 2025**, I am pleased to invite you to be part of one of the most significant field archery events in the Americas this year.

San Cristóbal de las Casas, nestled in the highlands of Chiapas, is a city of rich history, vibrant culture, and breathtaking natural beauty. Recognized as one of Mexico's most charming colonial towns, it is renowned for its well-preserved architecture, cobblestone streets, and colorful markets where indigenous traditions blend seamlessly with modern life.

Chiapas is home to diverse indigenous communities, each with their own unique languages, customs, and crafts. The region's folklore is deeply rooted in its traditions, reflected in its music, dance, and exquisite textiles. Visitors will have the opportunity to experience the warmth and hospitality of its people, as well as the stunning landscapes that make it an ideal location for an event of this nature.

San Cristóbal de las Casas has hosted countless cultural and sporting events, ensuring the necessary conditions for a high-level competition. Its unique atmosphere, combined with its cool mountain climate and breathtaking scenery, provides the perfect setting for a championship of this caliber.

We look forward to welcoming you to this remarkable city, where culture, nature, and sport come together to create a unique and unforgettable experience.

**“Our targets await your arrows, just as our hearts are ready to make your visit truly memorable.”**

**Sincerely,**

Gabriel Ramos Rodriguez  
President of World Archery Mexico  
Pan American Field Championships 2025



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### IMPORTANT DATES

Please find enclosed detailed information regarding this event. To register participation, please complete all the necessary sections in WAREOS (<https://extranet.worldarchery.sport>) within the deadlines listed below.

Summary of deadlines:

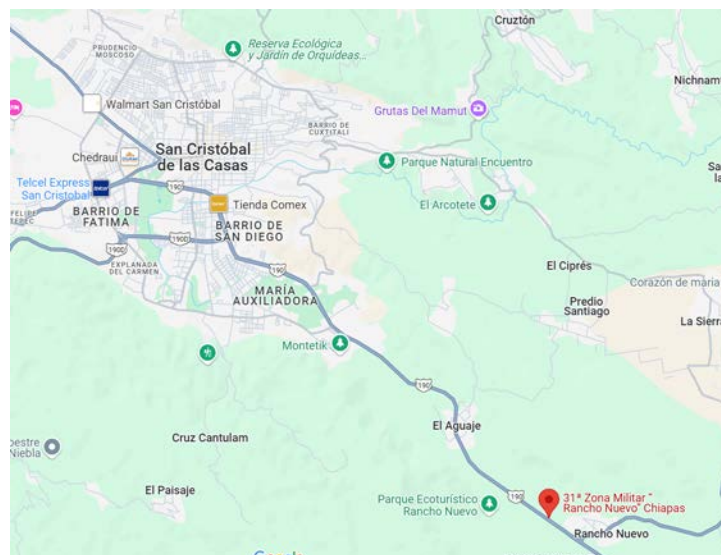
Registration Opening date on WAREOS	01 April 2025
Preliminary Entries / 50% non-reimbursable down payment	01 July 2025
Final Entries / Full invoice payment – reimbursement deadline (see conditions)	09 September 2025
Transportation	09 September 2025
Visa support	25 July 2025
Full refund cancellation deadline	01 July 2025

\*After this deadline, the LOC is allowed to retain all amounts due by the Member Association.

Please adhere to the provided deadlines. It is imperative for Member Associations to update WAREOS with any changes, including cancellations or modifications, even after submitting a preliminary entry. Non-compliance may result in additional penalties.

### VENUE LOCATION

Practice, qualifications and finals venue  
 31a Zona Militar “Rancho Nuevo”  
<https://maps.app.goo.gl/Nq3uyCezZFypJShR6>





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### PRELIMINARY PROGRAMME

30 September 2025	Arrival of participants
01 October 2025 Wednesday	<b>Official Practice</b> (Equipment Inspection) followed immediately by qualification. <b>Qualification Round 1</b> (Recurve, Compound)
02 October 2025 Thursday	<b>Qualification Round 2</b> (Recurve, Compound)
03 October 2025 Friday	<b>Teams Elimination</b> <b>Mix Teams Elimination</b>
04 October 2025 Saturday	<b>Individual Eliminations</b> (1/16, 1/8, 1/4) (Recurve, Compound) <b>Individual Eliminations</b> (1/2) (All Divisions)
05 October 2025 Sunday	<b>Finals</b> (Compound, Recurve)* <b>Award ceremonies</b> (Compound, Recurve)
06 October 2025 Monday	Departure of teams

**NOTE:** This preliminary programme is subject to change according to participation and TV requirements. All changes will be published and distributed in due time.

### PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/departure information and visa invitation letter requests are to be completed using the World Archery Online Registration System WAREOS <https://extranet.worldarchery.sport>. This system handles the entire registration process for this event. No entry forms, hotel reservations or transportation forms will be accepted; all information must be entered into WAREOS.

Member associations can login to WAREOS at <http://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the “Entries” button to see the list of categories in the event. Select/press the “category” to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

Contact [wareos@archery.sport](mailto:wareos@archery.sport) with any questions regarding **technical problems on WAREOS**. For any question regarding the organisation of the event (transport, accommodation, meals, invoices, visa etc.) please contact **directly the LOC**.

Athletes from a minimum of 4 different Member Associations must register and participate in the event. Entries must be completed using WAREOS.



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### **There is no limit to the number of athletes a country may enter in each category**

Member Associations can only use WAREOS to make any changes, amendments or cancellations to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

### **PARTICIPATION OF CLUB ARCHERS**

Other athletes (not competing as a country but only as a club) can register for Open WAREOS at <https://extranet.worldarchery.sport/> with their username and password if they have registered in the past or register for login details if this is the first time.

After creating the profile, follow the instructions to register for the event.

Please contact World Archery ( [wareos@archery.sport](mailto:wareos@archery.sport) ) if you have technical problems at WAREOS.

For any questions related to the organization of the event (transportation, accommodation, meals, etc.), please contact the LOC directly.

Archers who register using the Open WAREOS may compete only as individuals. They may not be part of teams or mixed teams.

### **INTERNATIONAL LICENSES**

The Pan American Field Championship will be a **World Ranking** event.

That is why all athletes who are registered by their National Federations using WAREOS (not Open WAREOS) must pay the international license to World Archery with a value of 100 Swiss Francs.

### **ENTRY FEES**

#### *WITH ACCOMMODATION IN OFFICIAL HOTELS*

Individual	180 USD per athlete
Team Manager	100 USD per person – <i>Maximum 2 allowed per team</i>
Coach	100 USD per person
Medical	100 USD per person
Guest	100 USD per person
International License	100 CHF per participant per calendar year to be paid to World Archery

#### *WITH ACCOMMODATION IN **UNOFFICIAL** HOTELS*

Individual	360 USD per athlete
Team Manager	200 USD per person – <i>Maximum 2 allowed per team</i>
Coach	200 USD per person



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All other fees applicable to the event can be found in the [Policies and Procedures Athletes, Officials and Team Management](#).

Member Associations that have penalty fees outstanding from 2024 will need to have paid these penalty fees before being eligible to enter and compete.

Any entries received after the final registration deadline will be refused. Only substitution will be allowed.

Entries and substitutions received after the deadlines are subject to penalties as clearly stated in the rule book and the world ranking event invitation documents. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system as well as any other booking they made through the platform (including but not limited to accommodation, transportation, and any other extras the Member Association has booked through the platform).

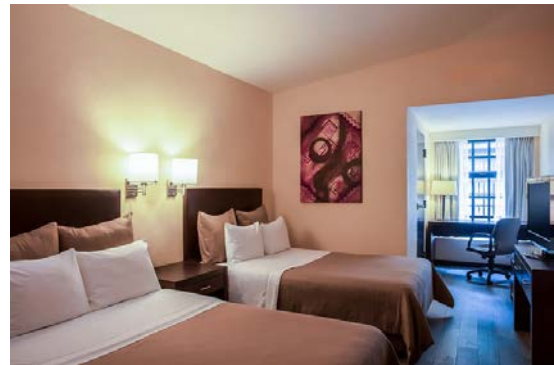
**\*Registration fees DO NOT INCLUDE transfer from the airport to the hotels.**

- Recurve Male [Senior / U-21 / +50]
- Recurve Female [Senior / U-21 / +50]
- Compound Male [Senior / U-21 / +50]
- Compound Female [Senior / U-21 / +50]
- Barebow Male [Senior / U-21 / +50]
- Barebow Female [Senior / U-21 / +50]
- Traditional Male [Senior]
- Traditional Female [Senior]
- Longbow Male [Senior]
- Longbow Female [Senior]

### ACCOMMODATION

#### Hotel Rocaval

- Single Room price: USD 140.00 per room per night
- Number of rooms: 20
- Double/Twin Room price: USD 170.00 per room
- Number of rooms: 30
- Board plan: breakfast included
- Check-in from: Sept 30<sup>th</sup> 15:00hrs.
- Check-out: 12:00hrs.
- Hotel website: <https://hotelrocaval.com/>



### Villa Mercedes Hotel

- Single Room price: USD 140.00 per room
- Number of rooms: 20
- Double/Twin Room price: USD 170.00 per room
- Number of rooms: 30
- Board plan: breakfast Included
- Check-in from: Sept 30<sup>th</sup> 15:00hrs
- Check-out: 12:00hrs.
- Hotel website: <https://hotelvmsancristobaldelascasas.com/>



Rooms are allocated on a first come, first serve basis. Accommodation includes breakfast. Lunch will always be served at the archery venue at price of 20 USD per person, **dinner not included.**

**Teams who do not reserve their accommodation through the organising committee will be charged a double entry fee.**

In addition, the LOC will be responsible to provide any event information at this hotel and provide transportation to the venues. Private vehicles can be used too.





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### TRANSPORTATION

Transportation will be provided from Tuxtla Gutierrez (TGZ) airport to the official hotel, from two days before the official practice day and until two days after the closing day at price of **35 USD per person per ride**. Local transport will be available between the official hotel, practice and competition venues for free. Transport timetables will be confirmed and published in the official hotels and online.

Registration fees **INCLUDE** daily local transportation to and from the field to/from the official hotels during qualifying, elimination and final rounds (times to be confirmed).

### VISA

All participants who need an entry visa to Country, will be required to complete the **Visa Support sections** in WAREOS by no later than **July 25th, 2025**.

It is the applicants' responsibility for supplying the necessary information, ensuring all details are up to date, correct and submitted by the deadlines specified.

In addition, all participants that require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely and in the strictest of confidence and not shared with other parties.

### BANK INFORMATION FOR ACCOMMODATION, TRANSPORTATION AND ENTRY FEES

A/C Name:	<b>Mundo de Arquería en México AC</b>
Federation's Address:	Afonso Reyes #68 Int. 3 Hipódromo Condesa, Alcaldía Cuauhtémoc CP 06170, Ciudad de México, México
Telephone number:	+52 555 038 9000
City and Country:	Mexico City
Bank:	Banorte
Account Number:	072 830 01278485498 8
Swift:	MENOMXMTXXX
Bank's address:	Av. Portal Hidalgo Casa No 10, Colonia Centro C.P. 90000, Tlaxcala de Xicohtencatl, Tlaxcala.
Bank's Phone:	+52 246 462 6740
City:	Tlaxcala de Xicohtencatl, Tlaxcala.

**NOTE: ALL PAYMENTS SHALL BE MADE IN USD.**

### CANCELLATIONS & CHANGES

All cancellations and changes must be made through WAREOS / Open WAREOS:

- Should flight arrival details change last minute, please contact the Organising Committee using the details indicated in the team managers' booklet.
- If a participant's arrival is later than the original scheduled arrival date, the room will be charged from



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the date of the original booking in WAREOS.

- An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

### HEALTH REGULATIONS

#### Medical emergency contact and location

HOSPITAL DE LAS CULTURAS SAN CRISTOBAL DE LAS CASAS - Boulevard Javier Lopez Moreno s/n, Barrio de Fatima, 29264 San Cristóbal de las Casas, Chis. Phone +52 967 110 7488

### ADDITIONAL INFORMATION

#### TRAINING

A training field will be available starting on **30 September 2025** at the 31a Zona Militar “Rancho Nuevo” located approximately 25 minutes from the official hotels.

#### WEATHER

San Cristóbal de las Casas experiences mild temperatures throughout the year. In October, temperatures typically range between 14.1°C (57.4°F) and 23.1°C (73.6°F). The city receives an average of 152.2 mm (5.99 inches) of rainfall during this month, with precipitation decreasing as the month progresses. Rainfall is common, often occurring in the afternoons. Overall, October offers pleasant weather, making it a suitable time to explore the city's attractions

#### MEDIA REGISTRATION

Media representatives can apply for registration by emailing to [communitymanager@worldarcherymex.com](mailto:communitymanager@worldarcherymex.com).

#### INTERNET

Will be available in the official hotels for free (in hotel rooms and in the lobby).

#### WATER

Each participant will receive clean bottles of water.

Bottled water will be available at the venue.

#### LOC CONTACT

Name: Juan René Serrano

Address: Carretera al Club Campestre 789A, La Gloria, Tuxtla Gutiérrez, cp 29038

Email: [j.serrano@worldarcherymex.com](mailto:j.serrano@worldarcherymex.com)

Language: Spanish and English

Phone number with international extension: +52 1 558 530 2602

Looking forward to welcoming you in San Cristobal de las Casas, Chiapas.





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### Terms and Conditions

#### Introduction

The Member Association acknowledges to have understood and accepted in their whole and without any restrictions the sale and purchase terms and conditions of this invitation package, and of the registration platform <https://extranet.worldarchery.sport/wareos/>.

Consequently, the Member Association who wishes to register to an event, and book some or all associated extras proposed by the local organizing committee acknowledges that they are fully aware present terms and conditions are accepted by entering information in WAREOS.

Any Member Association declares that it is entitled to enter a contractual relationship with the Local Organising Committee of the event, in accordance with these terms and conditions.

The Local Organising Committee commits itself to communicate, within reason, to its potential clients the greatest information available on the following topics:  
Description of the main characteristics of the proposed products and of their use.

Pricing

Information on the methods of payment and reimbursement conditions.

#### Article 1: Entirety

The platform <https://extranet.worldarchery.sport/wareos/> is the propriety of, has been designed and created and is managed by World Archery Federation at Lausanne, Switzerland, and put at the disposal of the Local Organising Committee to facilitate registration to World Archery events.

The present terms and conditions include any and all rights and obligations of the parties. No single, specific, or general term or condition that may appear on documentation sent, given, or handed over to a Member Association will alter, replace, or complete parts of or the entirety of these terms and conditions. World Archery reserves the right to modify at any time and without any preliminary notification of any kind these terms and conditions.

#### Article 2: Object

The present terms and conditions define the rights and obligations of the parties in relation to the registration made through the platform <https://extranet.worldarchery.sport/wareos/> of services offered by the Local Organising Committee in the scope of the event it has been set for.

#### Article 3: Contractual documents

The present terms and conditions

and the registration process make up the contractual documents between the parties.

#### Article 4: Electronic signature:

The Member Association's entering registration information is the electronic signature which is binding between the parties in the same sense as a handwritten signature would be.

#### Article 5: Registration Confirmation – Contract

The contract is validated as soon as the Member Association has entered its preliminary registration by entering information in WAREOS. A modification of the registration is possible until the deadline for registration set in the document. Modifications may be subject to penalty fees.

#### Article 6: Prices

The official prices are listed in the "Policies and Procedures Athletes, officials and team management", the invitation package prices will be based on the official price list, converted to the currency elected by the LOC for invoicing (CHF, EUR, or USD).

The official prices valid on the date that the registration confirmation is sent to the Member Association are binding between the parties.

#### Article 7: Payment methods

All payments shall be made by bank transfer to the organising committee respecting the stated



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deadlines, with all bank charges paid by the Member Association. For any open invoices that are not settled 21 days prior the beginning of the event, the Local Organising committee will be entitled to charge a 5% surcharge on all open amounts.

Any payments received cash by World Archery on behalf of the organising committee will incur a 10% additional service fee, to be paid to World Archery.

### **Article 8: Payment deadlines and refunds**

After the preliminary's entry deadline, the downpayment of 50% shall not be reimbursable. After the final deadlines of registration mentioned in this document, Member Association will not be entitled to any refund, and all remaining unpaid amounts shall be paid to the Local Organising Committee.

Failure to do so, will results in an immediate suspension of the Member Association, who will be set as not in good standing on the day of the official practice of the event, and so until the full amount is paid to the LOC.

### **Article 9: Availability of services**

The availability of services is

guaranteed on a first come, first serve basis, provided that the payment of such service has been paid to the local organising committee, partially or in full as mentioned in this document.

The local organising committee is not required to hold services for a Member Association that as not paid in full such service.

### **Article 10: Force-majeure**

None of the two parties will have failed in their respective contractual obligations if their execution is delayed or prevented by a case of force-majeure. Cases considered to be a force majeure are extraordinary events or circumstances beyond the control of the parties, such as a war, strike, riot, crime, or an event described by the legal term "act of God" (e.g., flooding, earthquake, volcano eruption, etc). However, force majeure is not intended to excuse negligence or other malfeasance of a party, as where non-performance is caused by the usual and natural consequences of external forces, or where the intervening circumstances are specifically contemplated. The party experiencing a force majeure must notify in writing with 24 hours after becoming

aware of the occurrence. The parties will then, within 7 business days examine, unless the force majeure prevents it, if and how the contractual obligations will be met.

### **Article 11: Privacy statement**

All information exchanged by the Parties will be treated with the utmost confidentiality. All information requested by World Archery and the Organising Committee from the Member Association are necessary to process the event registration and can therefore be communicated only to the contractual partners of World Archery and the Local Organising Committee.

World Archery and the Local Organising committee are authorized to send informative and promotional e-mails to the Member Association, using the WAREOS e-mail address and the contact person provided by the Member Association during the registration.

November 2024 by World Archery Federation, Maison du Sport International, Avenue de Rhodanie 54 - 1007 Lausanne (Switzerland)