

Recipient : World Archery Member Associations

Dear President and Members of the World Archery,

It is a great honor and pleasure to welcome the World Archery and all its member nations to the Gwangju 2025 Hyundai World Archery Championships, a grand global festival.

Gwangju has established itself as a renowned sports city of Korea, having successfully hosted the 2015 Summer Universiade, the 2019 World Aquatics Championships, and the second stage of the Hyundai Archery World Cup in 2022.

Furthermore, Gwangju has produced numerous archery champions, including several Olympic gold medalists, and is home to world-class infrastructure such as the Gwangju International Archery Center, solidifying its reputation as a global hub for archery.

We are truly delighted to share our valuable experience and infrastructure with the world. This September, the eyes of the world will turn to Gwangju, and the echoes of peace for the future of global harmony and coexistence will resonate across the globe.

In particular, the finals of the competition will take place at the May 18 Democracy Plaza, a sacred site where citizens fought for democracy in 1980. Here, we will share and commemorate the history and spirit of Gwangju with peace-loving people from around the world.

Gwangju, the City of Nobel Prizes that shines brightly with author Han Kang's win in literature, now seeks your support in an effort to spread echoes of peace through archery and sports.

I look forward to welcoming you in Gwangju this September.

Sincerely yours,



KANG Gijung

Chairperson, Organizing Committee

Important Dates:

Please find enclosed detailed information regarding this event. To register participation, please complete all the necessary sections in WAREOS (<https://extranet.worldarchery.sport>) within the deadlines listed below.

Summary of deadlines:

Registration Opening date on WAREOS	21 March 2025
Preliminary Entries / 50% non-reimbursable down-payment	7 June 2025
Full refund cancellation deadline	7 June 2025
Visa support	4 July 2025
Final Entries / Full invoice payment – reimbursement deadline (see conditions)	15 August 2025
Transportation	15 August 2025

**After this deadline, the LOC is allowed to retain amounts due by the Member Association as per Article 8 of the Terms and Conditions at the end of this document.*

You must adhere to the provided deadlines. It is imperative for Member Associations to update WAREOS with any changes, including cancellations or modifications, even after submitting a preliminary entry. Non-compliance will result in additional penalties.

PRELIMINARY PROGRAMME

3 Sept 2025 Wednesday	Arrival of participants Practice field and local transport available
4 Sept 2025 Thursday	Arrival of participants Practice field and local transport available
5 Sept 2025 Friday	Official Practice Compound, Equipment Inspection, Team Manager Meeting
6 Sept 2025 Saturday	Qualification Round - Team and Mixed Team Eliminations Compound (women and men)
7 Sept 2025 Sunday	Individual Eliminations - Team and Mixed Team Finals Compound (women and men)
8 Sept 2025 Monday	Individual Eliminations – Official Practice – Individual Finals Compound Men – Recurve (women and men) – Compound women
9 Sept 2025 Tuesday	Qualifications - Team and Mixed Team Eliminations - Individual Finals Recurve (women and men) – Compound Men
10 Sept 2025 Wednesday	Individual Eliminations - Team and Mixed Team Finals Recurve women and men
11 Sept 2025 Thursday	Individual Eliminations – Individual Finals Recurve Men – Recurve women
12 Sept 2025 Friday	Individual finals Recurve men
13 Sept 2025 Saturday	Departure of teams

NOTE: This preliminary programme is subject to change according to participation and TV requirements.
All changes will be published and distributed in good time.

PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/departure information and visa invitation letter requests are to be completed using the World Archery Registration Online System WAREOS <https://extranet.worldarchery.sport>. This system handles the entire registration process for this event. No information related to entry forms, hotel reservations or transportation forms received outside the official registration website (WAREOS) will be accepted.

Member associations can log in to WAREOS at <https://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the “Entries” button to see the list of categories in the event. Select/press the “category” to enter the athlete and official numbers/details of those participating in that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

For any technical problems regarding WAREOS contact wareos@archery.sport

If you have any questions regarding the organisation of the event such as transport, accommodation, meals, invoices, visas, etc. please contact the LOC directly at archery250117@gmail.com

A maximum number of 3 athletes per country can be registered into each category of the event. Preliminary entries must be completed using WAREOS.

Member Associations can only use WAREOS to make any changes, amendments or cancellations to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

ACCREDITATION FEES

Individual	595 USD
Team Manager	215 USD
Coach	297 USD
Medical	215 USD
Guest	595 USD
VIP Guest	892 USD

All other fees applicable to the event can be found in the [Policies and Procedures Athletes, Officials and Team Management](#).

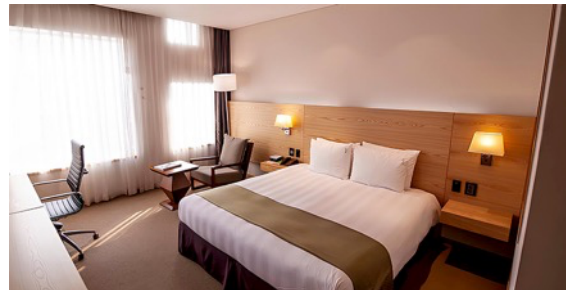
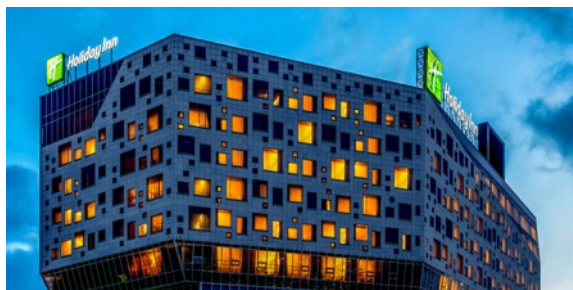
Member associations that have penalty fees outstanding from 2024 will need to pay these penalty fees before being eligible to enter and compete.

Any entries received after the final registration deadline will be refused. Only substitution will be allowed.

Entries and substitutions received after the deadlines are subject to penalties as clearly stated in the rule book and the invitation documents of World Cups and World Championships. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system as well as any other booking they made through the platform (including but not limited to accommodation, transportation, and any other extras the Member Association has booked through the platform).

ACCOMMODATION

Holiday Inn Gwangju



- Single Room

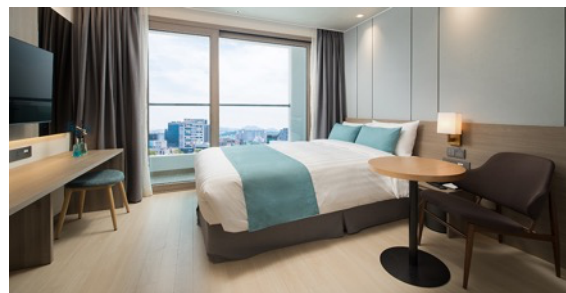
Type	Price	Number of Rooms	Check-in	Check-out
Type A	USD 285.00	20	2.9.2025,15:00	13.9.2025,12:00
Type B	USD 285.00	26	4.9.2025,15:00	13.9.2025,12:00

- Twin Room

Type	Price	Number of Rooms	Check-in	Check-out
Type A	USD 419.00	30	2.9.2025,15:00	13.9.2025,12:00
Type B	USD 419.00	4	4.9.2025,15:00	13.9.2025,12:00

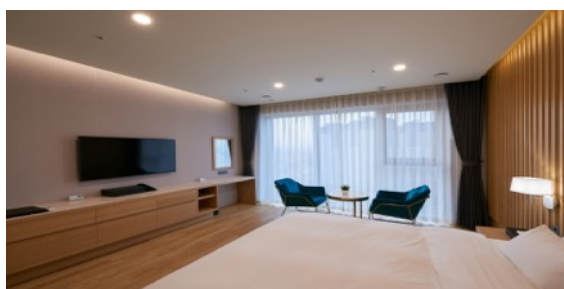
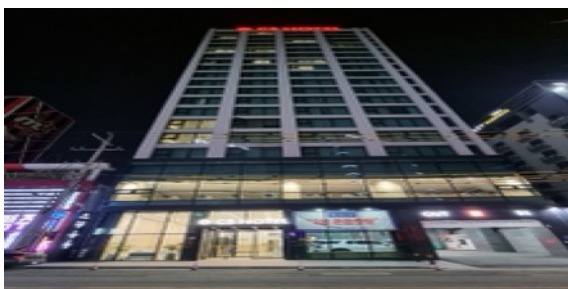
- Board plan: full board *Halal food available
- Hotel↔Venues(distance/time): 7.6km/25minutes
- Hotel website: <https://higwangju.com>

UTOP Boutique Hotel



- Single Room price: USD 158.00 per room
- Number of rooms: 120
- Twin Room Price: USD 254.00 per room
- Number of rooms: 60
- Board plan: full board
- Check-in from: 2. 9. 2025 from 15:00
- Check-out: 13. 9. 2025 till 11:00
- Hotel↔Venues(distance/time): 6.1km/25minutes
- Hotel website: <https://www.utopboutique.com>

CS Hotel



- Single Room

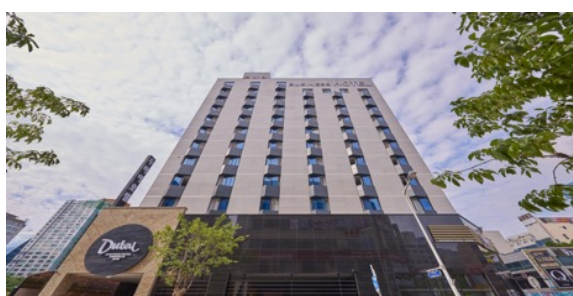
Type	Price	Number of Rooms	Room Size
Type A	USD 162.00	20	26.4 m ²
Type B	USD 177.00	10	29.7 m ²

- Twin Room

Type	Price	Number of Rooms	Room Size
Type A	USD 235.00	35	33m ²
Type B	USD 250.00	10	36m ²

- Board plan: full board
- Check-in from: 2. 9. 2025 from 15:00
- Check-out: 13. 9. 2025 till 11:00
- Hotel↔Venues(distance/time): 7.0km/25minutes
- Hotel website: <http://www.cshotel.kr>

Dubai Hotel



- Single Room price: USD 122.00 per room
- Number of rooms: 30
- Twin Room Price: USD 169.00 per room
- Number of rooms: 40
- Board plan: full board
- Check-in from: 2. 9. 2025 from 15:00
- Check-out: 13. 9. 2025 till 11:00
- Hotel↔Venues(distance/time): 6.6 km/25minutes
- Hotel website: <http://dubaihotel.kr>

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Rooms are allocated on a first come, first serve basis. Accommodation includes breakfast, lunch, dinner and non-alcoholic drinks. The LOC will not be responsible to provide any event information at non-official events nor provide transportation to the venues.

All prices are based on a per-night rate, per room. **Check-in is available from 2 September 2025 but meals will be provided starting with breakfast on 3 September 2025.**

TRANSPORTATION

Transportation will be provided from Incheon airport to the official hotels, from three days before the official practice day and until one day after the closing day at **63 USD** price for one way. Local transport will be available between the official hotel, practice, and competition venues for free from 3 September 2025.

VISA

All participants who need an entry visa to Country, will be required to complete the **Visa Support sections** in WAREOS by no later than **4 July 2025**. It is the applicants' responsibility for supplying the necessary information, ensuring all details are up to date, correct and submitted by the deadlines specified. In addition, all participants that require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely and in the strictest of confidence and not shared with other parties.

BANK INFORMATION FOR ENTRY FEES

A/C Name:	Gwangju 2025 World Archery Championships LOC
Federation's Address:	240, Geumhwa-ro, Seo-gu, Gwangju, Republic of Korea
Telephone number:	+82 62 710 1324
City and Country:	Gwangju, Republic of Korea
Bank:	Kwangju Bank
Account Number:	1107-021-804494
Swift:	KWABKRSE
Bank's address:	Int'l. Business Dept. 225, Jebong-ro, Dong-gu, Gwangju, 501-730, Republic of Korea
Bank's Phone:	+82 62 239 5000
City:	Gwangju, Republic of Korea

BANK INFORMATION FOR ACCOMMODATION AND TRANSPORTATION

A/C Name:	Gwangju 2025 World Archery Championships LOC
Federation's Address:	240, Geumhwa-ro, Seo-gu, Gwangju, Republic of Korea
Telephone number:	+82 62 710 1324
City and Country:	Gwangju, Republic of Korea
Bank:	Kwangju Bank
Account Number:	1107-021-804369
Swift:	KWABKRSE
Bank's address:	Int'l. Business Dept. 225, Jebong-ro, Dong-gu, Gwangju, 501-730, Republic of Korea
Bank's Phone:	+82 62 239 5000
City:	Gwangju, Republic of Korea

NOTE: ALL PAYMENTS SHALL BE MADE IN USD.

CANCELLATIONS & CHANGES

All cancellations and changes must be made through WAREOS:

- Should flight arrival details change last minute, please contact the Organising Committee using the details indicated in the team managers' booklet.
- If a participant's arrival is earlier or later than the original scheduled arrival date, the room will be charged from the date of the original booking in WAREOS.
- An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

HEALTH REGULATIONS

Medical emergency contact and location

Dongah Hospital

238, Daenam-daero, Nam-gu, Gwangju, Republic of Korea

+82-62-654-6611

Mirae-ro 21 Hospital

1, Hwaun-ro, Seo-gu, Gwangju, Republic of Korea

+82-62-450-1000

ADDITIONAL INFORMATION

Training

A training field will be available starting on **31 August 2025** at the Gwangju Football Stadium and Gwangju World Cup Stadium. Transport to training will be made available at no additional cost from September 3.

Weather

Temperatures in September are expected to range between 23 and 31 degree Celsius. The average in the last few years has been 27 degree Celsius.

Media Registration

Media representatives can apply for registration by emailing archery250117@gmail.com

Internet

Will be available in the official hotels for free (in hotel rooms and in the lobby). There will also be Wi-Fi available for access to results on venue.

Water

The Gwangju 2025 Hyundai World Archery Championships will be held as an eco-friendly event, and bottled water will not be provided at the venue. We encourage participants to bring their own tumblers to contribute to a more sustainable future.

LOC CONTACT

General Information

Name: Hara Go
Address: 240, Geumhwa-ro, Seo-gu, Gwangju, Republic of Korea
Email: archery250117@gmail.com
Language: Korean and English

Accommodation and Transportation

Name: Hyunyoung Kim
Address: 240, Geumhwa-ro, Seo-gu, Gwangju, Republic of Korea
Email: hn101011@gmail.com
Language: Korean and English

Looking forward to welcoming you in Gwangju, Republic of Korea.

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Terms and Conditions

Introduction

The Member Association acknowledges to have understood and accepted in their whole and without any restrictions the sale and purchase terms and conditions of this invitation package, and of the registration platform <https://extranet.worldarchery.sport/wa-reos/>.

Consequently, the Member Association who wishes to register to an event, and book some or all associated extras proposed by the local organizing committee acknowledges that they are fully aware present terms and conditions are accepted by entering information in WAREOS.

Any Member Association declares that it is entitled to enter a contractual relationship with the Local Organising Committee of the event, in accordance with these terms and conditions.

The Local Organising Committee commits itself to communicate, within reason, to its potential clients the greatest information available on the following topics:

Description of the main characteristics of the proposed products and of their use.

Pricing

Information on the methods of payment and reimbursement conditions.

Article 1: Entirety

The <https://extranet.worldarchery.sport/wa-reos/> platform

[reos/](https://extranet.worldarchery.sport/wa-reos/) is the propriety of, has been designed and created and is managed by World Archery Federation at Lausanne, Switzerland, and put at the disposal of the Local Organising Committee to facilitate registration to World Archery events.

The present terms and conditions include any and all rights and obligations of the parties. No single, specific, or general term or condition that may appear on documentation sent, given, or handed over to a Member Association will alter, replace, or complete parts of or the entirety of these terms and conditions

World Archery reserves the right to modify at any time and without any preliminary notification of any kind these terms and conditions.

Article 2: Object

The present terms and conditions define the rights and obligations of the parties in relation to the registration made through the platform <https://extranet.worldarchery.sport/wa-reos/> of services offered by the Local Organising Committee in the scope of the event it has been set for.

Article 3: Contractual documents

The present terms and conditions and the registration process make up the contractual documents between the parties.

Article 4: Electronic signature:

The Member Association's entering registration information is the electronic signature which is binding between the

parties in the same sense as a handwritten signature would be.

Article 5: Registration Confirmation – Contract

The contract is validated as soon as the Member Association has entered its preliminary registration by entering information in WAREOS. A modification of the registration is possible until the deadline for registration set in the document. Modifications may be subject to penalty fees.

Article 6: Prices

The official prices are listed in the “Policies and Procedures Athletes, officials and team management”, the invitation package prices will be based on the official price list, converted to the currency elected by the LOC for invoicing (CHF, EUR, or USD).

The official prices valid on the date that the registration confirmation is sent to the Member Association are binding between the parties.

Article 7: Payment methods

All payments shall be made by bank transfer to the organising committee respecting the stated deadlines, with all bank charges paid by the Member Association. For any open invoices that are not settled 21 days prior the beginning of the event, the Local Organising committee will be entitled to charge a 5% surcharge on all open amounts.

Any payments received cash by World Archery on behalf of the organising committee will incur a 10% additional service fee, to be paid to World Archery.

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Article 8: Payment deadlines and refunds

After the preliminary's entry deadline, the downpayment of 50% shall not be reimbursable. After the final deadlines of registration mentioned in this document, Member Association will not be entitled to any refund, and all remaining unpaid amounts shall be paid to the Local Organising Committee.

Failure to do so, will results in an immediate suspension of the Member Association, who will be set as not in good standing on the day of the official practice of the event, and so until the full amount is paid to the LOC.

Article 9: Availability of services

The availability of services is guaranteed on a first come, first serve basis, provided that the payment of such service has been paid to the local organising committee, partially or in full as mentioned in this document.

The local organising committee is not required to hold services for a Member

Association that as not paid in full such service.

Article 10: Force-majeure

None of the two parties will have failed in their respective contractual obligations if their execution is delayed or prevented by a case of force-majeure. Cases considered to be a force majeure are extraordinary events or circumstances beyond the control of the parties, such as a war, strike, riot, crime, or an event described by the legal term "act of God" (e.g., flooding, earthquake, volcano eruption, etc). However, force majeure is not intended to excuse negligence or other malfeasance of a party, as where non-performance is caused by the usual and natural consequences of external forces, or where the intervening circumstances are specifically contemplated. The party experiencing a force majeure must notify in writing with 24 hours after becoming aware of the occurrence. The parties will then, within 7 business days examine, unless the

force majeure prevents it, if and how the contractual obligations will be met.

Article 11: Privacy statement

All information exchanged by the Parties will be treated with the utmost confidentiality

All information requested by World Archery and the Organising Committee from the Member Association are necessary to process the event registration and can therefore be communicated only to the contractual partners of World Archery and the Local Organising Committee.

World Archery and the Local Organising committee are authorized to send informative and promotional e-mails to the Member Association, using the WAREOS e-mail address and the contact person provided by the Member Association during the registration.

November 2024 by World Archery Federation, Maison du Sport International, Avenue de Rhodanie 54 - 1007 Lausanne (Switzerland)