



# South American Open Championship 20 - 25 May 2025 – Medellín (COL)

*version 1.0 (14 1 2025)*

To all World Archery Member Associations  
Dear President,

As Chair of the Local Organising Committee (LOC) of the 2025 South American Open Championships to be held in Medellín, Colombia, on May 20-25, 2025, I would like to invite you all to be part of the most important archery event to take place in our country in 2025.

Medellin is Colombia's second largest city, industrial capital, business centre, and beating heart of commerce. Through conviction and political will, we have taken on the challenge of transforming Medellin into a city where justice, solidarity and acceptance are paramount.

The city has a deeply ingrained culture of service based on the friendliness, respect, and warmth of its people.

The athletes of the Americas and the whole world do know that Medellin is also a city where magnificent archery events can be staged. In the past 12 years, Medellin has successfully hosted 7 stages of the Hyundai World Cup, as well as several Pan American Championships and World Ranking Events. Participants from more than 50 countries have enjoyed the experience of shooting in our city. Those who have come before will certainly encourage those who haven't to fly to our city and enjoy the competition.

Welcome to this amazing city that reinvents itself every day. Our targets look forward to embracing your arrows, just as our hearts are ready to make your visit unforgettably enjoyable.

Sincerely yours,

**María Emma Gaviria**  
**Organizing Committee Chair**

**South American Open Championships – World Ranking Event**



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## IMPORTANT DATES

Please find enclosed detailed information regarding this event. To register participation, please complete all the necessary sections in WAREOS (<https://extranet.worldarchery.sport>) within the deadlines listed below.

Summary of deadlines:

Registration Opening date on WAREOS 20 January 2025

Preliminary Entries / 50% non-refundable down-payment 20 February 2025

Final Entries / Full invoice payment – reimbursement 29 April 2025

deadline (see conditions described in article 8 on page 10

at the end of this invitation).

Transportation 29 April 2025

Visa support 14 March 2025

Full refund cancellation deadline 20 February 2025

\*After this deadline, the LOC is allowed to retain all amounts due by the Member Association.

Please adhere to the provided deadlines. It is imperative for Member Associations to update WAREOS with any changes, including cancellations or modifications, even after submitting a preliminary entry. Non-compliance may result in additional penalties.

## VENUE LOCATION

South American Archery Range – Permanent archery facility  
Unidad Deportiva Andrés Escobar, Cra 66B No. 31A15, Medellín



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## PRELIMINARY PROGRAMME

18-05-2025 Sunday	Arrival of participants
19-05-2025 Monday	Unofficial Practice Arrival of participants
20-05-2025 Tuesday	Official Practice Equipment Inspection Team Managers Meeting
21-05-2025 Wednesday	Qualification Round Recurve, Compound and Barebow morning and afternoon
22-05-2025 Thursday	Morning: mixed teams – South American + Open Afternoon: teams – South American + Open
23-05-2025 Friday	Elimination Rounds – Open All categories
24-05-2025 Saturday	Elimination and Finals Rounds – South American Championships All categories
25-05-2025 Sunday	Finals Individuals (OPEN - WRE) Award ceremonies Closing ceremonies Returns
26-05-2025 Monday	Departures

**NOTE:** This preliminary programme is subject to change according to participation and TV requirements. All changes will be published and distributed in due time.

## PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/departure information and visa invitation letter requests are to be completed using the World Archery Online Registration System WAREOS <https://extranet.worldarchery.sport>. This system handles the entire registration process for this event. No entry forms, hotel reservations or transportation forms will be accepted; all information must be entered into WAREOS.

Member associations can login to WAREOS at <http://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the “Entries” button to see the list of categories in the event. Select/press the “category” to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

Contact [wareos@archery.sport](mailto:wareos@archery.sport) with any questions regarding **technical problems on WAREOS**. For any questions regarding the organization of the event (transport, accommodation, meals, invoices, visa etc.) please contact **the LOC directly**.



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Member associations can register up to 4 archers per category on WAREOS.

Other athletes (not competing as a country but only as club members) can register on Open WAREOS at <https://extranet.worldarchery.sport/> with their username and password if already registered in the past or register to get the log in details if it's the first time. After the creation of the profile, follow the instructions to register for the event. Contact (wareos@archery.sport) in the World Archery Office with any questions regarding technical problems on WAREOS. For any question regarding the organization of the event (transport, accommodation, meals etc.) please contact directly the LOC. Archers who register using Open WAREOS may compete only in the individual events of the open competition (WRE), but not in the South American Championships. They will not be able to take part in the team competition. There is no limit to the number of athletes a country can enter on Open WAREOS in each category.

Member Associations can only use WAREOS to make any changes, amendments or cancellations to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

## EVENTS

The South American Championship will include individual, team and mixed team events, in the categories:

- Recurve Men and Women – RM / RW
- Compound Men and Women – CM / CW
- Barebow Men and Women – BM / BW

Each archer may participate in one category only. Two awards will be presented:

1. **South American Competition:** Only athletes from World Archery member associations from South America who were registered on WAREOS (not open WAREOS). Prizes will be awarded based on match play results.
2. **Open competition (WRE):** All registered athletes (both WAREOS and OPEN WAREOS). Prizes will be awarded based on match play results.

A minimum of 3 teams will be necessary to have a team or mixed team competition in the South American Championships and the open tournament. Should there not be teams other than the ones registered by South American countries, only one match play round for teams or mixed teams will be conducted.

## ENTRY FEES

Individual	180 USD per athlete
Team Manager	100 USD per person
Coach	100 USD per person
Medical	100 USD per person



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Guests	200 USD per person
International License	100 CHF per participant per calendar year to be paid to World Archery

All other fees applicable to the event can be found in the [Policies and Procedures Athletes, Officials and Team Management](#).

Member Associations that have penalty fees outstanding from 2024 will need to have paid these penalty fees before being eligible to enter and compete.

Any entries received less than 3 days before the team managers meeting will be refused if no preliminary entry and/or final entry are made prior.

Entries received after the deadlines, are subject to penalties as clearly stated in the rule book. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, as well as any other booking they made through the platform (including but limited to accommodation, transportation, and any other extras the Member Association has booked through the platform).

## ACCOMMODATION

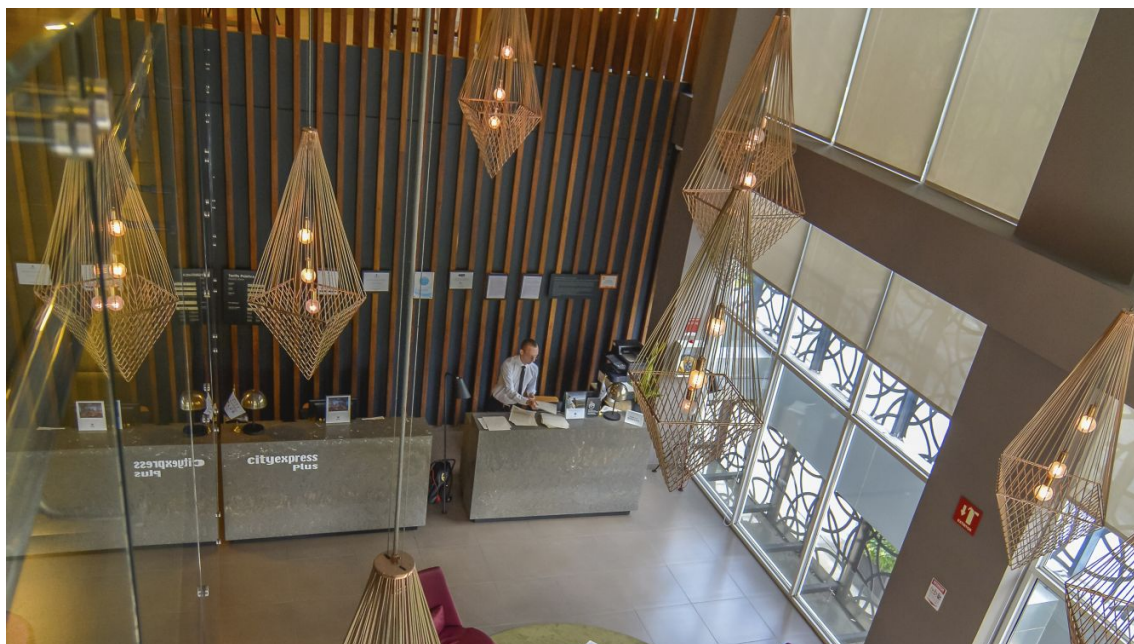
### CITY EXPRESS PLUS BY MARRIOTT HOTEL \*\*\*\*

- Single room price: 180 USD
- Number of rooms: 60
- Double room price: 284 USD
- Number of rooms: 50
- Board plan: breakfast and lunch (lunch will be served at the venue)
  - Dinner is not included
- Check-in from May 18, 15:00 (lunch is not included on the day of the check-in).
- Late check-out May 26, 12:00 (lunch is not included on the day of the check-out)
- Hotel website: <https://www.marriott.com/en-us/hotels/mdepm-city-express-plus-medellin-colombia/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>
- This hotel is located 25 minutes by bus from the archery venue

The hotel is very centrally located, with several shopping malls and restaurants at a walking distance.

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Rooms are allocated on a first-come, first-serve basis. Accommodation includes breakfast and lunch with non-alcoholic drinks. Lunch will always be served at the archery venue.

Teams who do not reserve their accommodation through the organising committee will be charged a double entry fee.

The LOC will provide any event information at the hotel and will provide transportation from the hotel to the venue. Private vehicles can be used too.





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## TRANSPORTATION

Transportation will be provided from the José María Córdoba (MDE) International Airport to the official hotel on May 18 and 19, and from the hotels to the airport on May 26. Local transport will be available between the official hotel and the competition venue at no additional cost. Transport timetables will be confirmed.

## VISA

All participants who need an entry visa to Peru will be required to complete the **Visa Support sections** in WAREOS by no later than **14/03/2025**.

It is the applicants' responsibility to provide the necessary visa request information, ensuring all details are up to date, correct and submitted by the specified deadlines.

In addition, all participants who require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely and in the strictest of confidence and not shared with other parties.

## BANK INFORMATION FOR ACCOMMODATION, TRANSPORTATION AND ENTRY FEES

Account holder name:	Federación de Arqueros de Colombia
NIT	811.030.815-6
Account holder's address:	Carrera 66B N 31 A 15, Medellín Colombia
Telephone number:	+57 3168775003
Bank:	Bancolombia
Account Number:	362-0000-1217 (cuenta corriente)
Swift:	COLOCOBM (if you require 11 digits for your transfer COLOCOBMXXX)
Bank's address:	Transversal 39B N 73-47 local 104
Bank's Phone:	+57 4 4449325
City:	Medellin, Colombia

**NOTE:** ALL PAYMENTS SHALL BE MADE IN USD.

## CANCELLATIONS & CHANGES

All cancellations and changes must be made through WAREOS / Open WAREOS:

- Should flight arrival details change at the last minute, please contact the Organising Committee using the details indicated in the team managers' booklet.
- If a participant's arrival is later than the original scheduled arrival date, the room will be charged from the date of the original booking in WAREOS.
- An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.



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## HEALTH

### Medical emergency contact and location

Lina Orrego

[ctfedearco@gmail.com](mailto:ctfedearco@gmail.com)

+57 3128953839

Clínica Las Vegas (Hospital)

Calle 2 Sur No. 46-55, Medellín

+57 604 315 9000

## ADDITIONAL INFORMATION

### TRAINING

The venue will open for practice on May 19.

Transport for the training sessions on May 19 will be arranged and announced.

### WEATHER

Medellin is a city with a pleasant climate. During the month of May 2025, temperatures will range from 20 to 30 degrees Celsius. Be prepared for some rain during the competition week.

### MEDIA REGISTRATION

Media representatives can apply for registration by emailing [campeonatosuramericano@gmail.com](mailto:campeonatosuramericano@gmail.com)

### INTERNET

Will be available in the official hotels for free (in hotel rooms and in the lobby). There will also be Wi-Fi available for access to results on venue.

### WATER

Each participant will receive clean bottles of water.

Bottled water will be available at the qualification and practice venues.

## LOC CONTACT

Name: Gloria Saldarriaga

Address: Cra 66B No. 31A15, Medellín

Email: [campeonatosuramericano@gmail.com](mailto:campeonatosuramericano@gmail.com)

Language: Spanish // English only in writing

Phone number with international extension: +57

Looking forward to welcoming you in Medellín





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## Terms and Conditions

### Introduction

The Member Association acknowledges to have understood and accepted in their whole and without any restrictions the sale and purchase terms and conditions of this invitation package, and of the registration platform <https://extranet.worldarchery.sport/wareos/>.

Consequently, the Member Association who wishes to register to an event, and book some or all associated extras proposed by the local organizing committee acknowledges that they are fully aware present terms and conditions are accepted by entering information in WAREOS.

Any Member Association declares that it is entitled to enter a contractual relationship with the Local Organising Committee of the event, in accordance with these terms and conditions.

The Local Organising Committee commits itself to communicate, within reason, to its potential clients the greatest information available on the following topics:  
Description of the main characteristics of the proposed products and of their use.

Pricing

Information on the methods of payment and reimbursement conditions.

### Article 1: Entirety

The platform <https://extranet.worldarchery.sport/wareos/> is the propriety of, has been designed and created and is managed by World Archery Federation at Lausanne, Switzerland, and put at the disposal of the Local Organising Committee to facilitate registration to World Archery events.

The present terms and conditions include any and all rights and obligations of the parties. No single, specific, or general term or condition that may appear on documentation sent, given, or handed over to a Member Association will alter, replace, or complete parts of or the entirety of these terms and conditions. World Archery reserves the right to modify at any time and without any preliminary notification of any kind these terms and conditions.

### Article 2: Object

The present terms and conditions define the rights and obligations of the parties in relation to the registration made through the platform <https://extranet.worldarchery.sport/wareos/> of services offered by the Local Organising Committee in the scope of the event it has been set for.

### Article 3: Contractual documents

The present terms and conditions and the registration process make up the contractual documents

between the parties.

### Article 4: Electronic signature:

The Member Association's entering registration information is the electronic signature which is binding between the parties in the same sense as a handwritten signature would be.

### Article 5: Registration Confirmation – Contract

The contract is validated as soon as the Member Association has entered its preliminary registration by entering information in WAREOS. A modification of the registration is possible until the deadline for registration set in the document. Modifications may be subject to penalty fees.

### Article 6: Prices

The official prices are listed in the "Policies and Procedures Athletes, officials and team management", the invitation package prices will be based on the official price list, converted to the currency elected by the LOC for invoicing (CHF, EUR, or USD).

The official prices valid on the date that the registration confirmation is sent to the Member Association are binding between the parties.

### Article 7: Payment methods

All payments shall be made by bank transfer to the organising committee respecting the stated deadlines, with all bank charges paid by the Member Association. For any open invoices that are not



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settled 21 days prior the beginning of the event, the Local Organising committee will be entitled to charge a 5% surcharge on all open amounts.

Any payments received cash by World Archery on behalf of the organising committee will incur a 10% additional service fee, to be paid to World Archery.

### **Article 8: Payment deadlines and refunds**

After the preliminary's entry deadline, the downpayment of 50% shall not be reimbursable. After the final deadlines of registration mentioned in this document, Member Association will not be entitled to any refund, and all remaining unpaid amounts shall be paid to the Local Organising Committee.

Failure to do so, will results in an immediate suspension of the Member Association, who will be set as not in good standing on the day of the official practice of the event, and so until the full amount is paid to the LOC.

### **Article 9: Availability of services**

The availability of services is guaranteed on a first come, first serve basis, provided that the

payment of such service has been paid to the local organising committee, partially or in full as mentioned in this document.

The local organising committee is not required to hold services for a Member Association that as not paid in full such service.

### **Article 10: Force-majeure**

None of the two parties will have failed in their respective contractual obligations if their execution is delayed or prevented by a case of force-majeure. Cases considered to be a force majeure are extraordinary events or circumstances beyond the control of the parties, such as a war, strike, riot, crime, or an event described by the legal term "act of God" (e.g., flooding, earthquake, volcano eruption, etc). However, force majeure is not intended to excuse negligence or other malfeasance of a party, as where non-performance is caused by the usual and natural consequences of external forces, or where the intervening circumstances are specifically contemplated. The party experiencing a force majeure must notify in writing with 24 hours after becoming aware of the occurrence. The parties will then, within 7 business

days examine, unless the force majeure prevents it, if and how the contractual obligations will be met.

### **Article 11: Privacy statement**

All information exchanged by the Parties will be treated with the utmost confidentiality. All information requested by World Archery and the Organising Committee from the Member Association are necessary to process the event registration and can therefore be communicated only to the contractual partners of World Archery and the Local Organising Committee.

World Archery and the Local Organising committee are authorized to send informative and promotional e-mails to the Member Association, using the WAREOS e-mail address and the contact person provided by the Member Association during the registration.

October 2023 by World Archery Federation, Maison du Sport International, Avenue de Rhodanie 54 - 1007 Lausanne (Switzerland)