



Hyundai World Archery Championships 2023

31 July - 06 August 2023 – Berlin (GER)

Version 1.0 (17 February 2023)

TO ALL World Archery Member Associations

Dear President,

As President of the German Shooting Sport and Archery Federation and Chair of the LOC of the Hyundai World Archery Championships 2023 I would like to invite you all to be part of the most important archery event in this year to take place in Berlin, in the capital of Germany.

Please find enclosed all the necessary information and deadlines.

We are looking forward to welcoming you and your teams in Berlin.

Sincerely yours,

Hans-Heinrich von Schörfels

President





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Important Dates:

To register participation, please complete all the necessary sections in WAREOS (<https://extranet.worldarchery.sport>) within the deadlines listed below.

Summary of deadlines:

Registration Opening date on WAREOS	20 February 2023
Preliminary Entries	02 May 2023
Final Entries	10 July 2023
Preliminary hotel reservation	14 April 2023
Final hotel reservation	26 May 2023
80% deposit	14 June 2023
Remaining hotel payments	28 June 2023
Transportation	28 June 2023
Visa support	14 June 2023
Hotel cancellation (100%)	14 April 2023
Hotel cancellation (50%)	26 May 2023
Full refund cancellation deadline*	26 May 2023

*After this deadline, the LOC is allowed to retain all amounts due by the Member Association.

Please respect the stated deadlines.



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PRELIMINARY PROGRAMME

30 July Sunday	Arrival of participants Practice field and local transport available
31 July Monday	Official Practice Equipment Inspection Team Managers Meeting
01 August Tuesday	Qualification Round (Recurve 70m Round and Compound 50m Round)
02 August Wednesday	Team and Mixed Team Eliminations (Recurve and Compound)
03 August Thursday	Individual Eliminations (Recurve and Compound)
04 August Friday	Finals - Teams
05 August Saturday	Finals - Compound
06 August Sunday	Finals - Recurve
07 August Monday	Departure of teams

NOTE: This preliminary programme is subject to change according to participation and TV requirements. All changes will be published and distributed in good time.



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PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/departure information and visa invitation letter requests are to be completed using the World Archery Online Registration System WAREOS <https://extranet.worldarchery.sport>. This system handles the entire registration process for this event. No entry forms, hotel reservations or transportation forms will be accepted; all information must be entered into WAREOS.

Member associations can login to WAREOS at <https://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the “Entries” button to see the list of categories in the event. Select/press the “category” to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

Contact wareos@archery.sport with any questions regarding **technical problems on WAREOS**. For any question regarding the organisation of the event (transport, accommodation, meals, invoices, visa etc.) please **directly contact the LOC**.

A maximum number of 3 athletes per country can be registered into each category of the event. Preliminary entries should be completed using WAREOS.

Member Associations can only use WAREOS to make any changes or amendments to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.



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ENTRY FEES

Individual	230 EUR per athlete
Official	115 EUR per person
Guest	750 EUR per person
VIP	750 EUR per person (includes access to the VIP area on the finals days only)
International License	100 CHF per participant per calendar year to be paid to World Archery

ENTRY FEES IN NON-OFFICIAL HOTELS

Individual	460 EUR per athlete
Official	230 EUR per person
International License	100 CHF per participant per calendar year to be paid to World Archery

For participants using official hotels, entry fees include daily local transport to/from the practice field to official hotels during qualification, elimination, and finals (timetable to be confirmed). All participants should book their accommodation through the LOC.

Entry fee for guest includes daily local transport to and from the practice field to/from official hotels during the qualification, elimination, and finals venues. They have no field of play access.

Participants that do not book their accommodation through the LOC, will have to pay double entry fees, and will not be entitled to any event information or transportation.

Any changes that are made after the deadlines specified or if entries differ by more than 2 from the preliminary entries, the following penalty fees will automatically be applied.

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PENALTY FEES TO BE PAID TO ORGANISING COMMITTEE

Penalty fees for Late Entries (after final deadline):	50 EUR per entry
Penalty fees for not filling Preliminary entries	150 EUR per entry
Penalty fee for differences between preliminary and final entries:	150 EUR per entry
<small>*If the difference between final and preliminary entries number is more than 2 athletes/officials</small>	

PENALTY FEES TO BE PAID TO WORLD ARCHERY (CHF)

Lost / Damaged accreditation	30.- each
Lost classification card	30 .-each
Any change to the final country entry list, such as (but not limited to):	
<ul style="list-style-type: none"> • Athlete or official name change • Date of birth change • Official position change • Absence or incomplete on-site contact person 	50.- each change

NOTE: CHF currency exchange rates will be those on the date of the event.

Member Associations that have penalty fees outstanding from 2022 will need to have paid these penalty fees before being eligible to enter and compete.

Any entries received less than 3 days before the team managers meeting for World Championships will be refused if no preliminary entry and/or final entry are made prior. This decision cannot be appealed by the teams and is fully compliant with the current World Archery rules, article 3.7.1.2. Entries received after the deadlines, are subject to penalties as clearly stated in the rule book and the invitation documents of World Championships. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless they have informed World Archery and the Organising Committee in writing at least one week prior to the event that they are unable to attend.

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ACCOMMODATION

Rooms are allocated on a first come, first serve basis. Accommodation includes breakfast and dinner with water. Lunch will always be served at the archery venue. Teams who do not reserve their accommodation through the organising committee will be charged a double entry fee. In addition, the LOC will not be responsible to provide any event information at this hotel or provide transportation to the venues.

All prices are per night per room.

Titanic Chaussee Hotel Berlin****

<https://www.titanic.com.tr/de/titanic-chaussee-berlin>

EUR 220,00 / single incl. full board

EUR 360,00 / double incl. full board



The Titanic Chaussee Berlin is situated in the heart of Berlin. This 4-star hotel offers 376 modern air-conditioned rooms and just a 10-minute walk from Berlin Main Station. On-site dining options include the Alesta breakfast restaurant, Hasir Burger with its wide variety of burger treats and the Pascarella restaurant with its à la carte Mediterranean specialties. Guests can also enjoy snacks, fresh pastries, and drinks at the Charlotte lobby bar with atrium, or order room service. The Titanic Chaussee Berlin has a 24-hour reception. It is just a 2-minute walk from the Natural History Museum and its iconic dinosaurs and a 5-minute walk from the Hamburger Bahnhof art exhibition. The most popular going-out areas in this central Mitte district of Berlin are within a 15-minute walk. The nearby Nordbahnhof Train Station, Metro Station in front of the hotel or Berlin Main Station ensure great public transport connections to all parts of Berlin.

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INNSiDE Berlin Mitte by Meliá****

<https://www.melia.com/de/hotels/deutschland/berlin/innside-berlin-mitte>

EUR 221,00 / single incl. full board

EUR 358,00 / double incl. full board



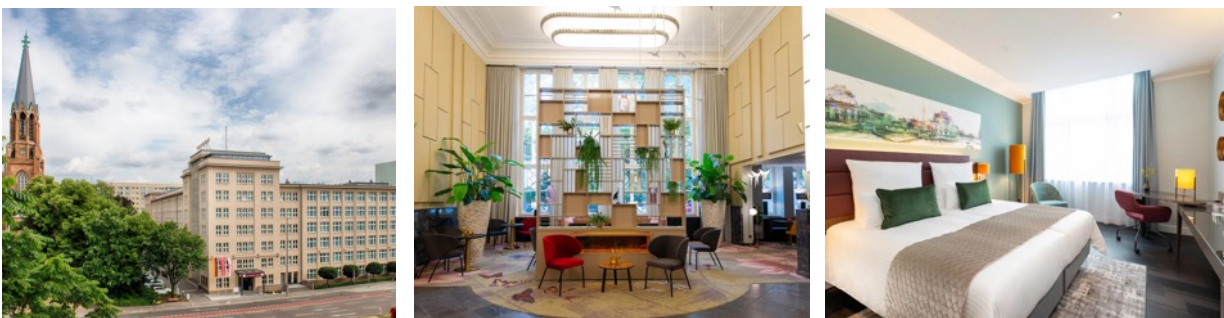
This 4-star hotel in Berlin's Mitte district is just a 5-minute walk from the area's fashionable galleries and clothing stores, also directly next to the Titanic Chaussee Hotel. It offers a sauna, gym and terrace on the 6th floor, as well as a stylish restaurant and modern rooms with flat-screen TV. The air-conditioned rooms at the INNSIDE by Meliá Berlin Mitte are elegantly decorated and have soundproofed windows. They are equipped with work desk and hairdryer, as well as bathroom products. A buffet breakfast is served at the INNSIDE by Meliá Berlin Mitte, and the restaurant provides regional and international dishes. Light snacks and drinks can be enjoyed at the bar, and room service is available. Naturkundemuseum Underground Station is a 2-minute walk from the INNSIDE by Meliá Berlin Mitte. Berlin Central Station and the UNESCO Museum Island are a 15-minute walk away.

Leonardo Royal Hotel Berlin Alexanderplatz****

<https://www.leonardo-hotels.de/berlin/leonardo-royal-hotel-berlin-alexanderplatz>

EUR 222,00 / single incl. full board

EUR 350,00 / double incl. full board



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This 4-star hotel combines modern design, historic architecture and an enviable central location, the Leonardo Royal Hotel Berlin Alexanderplatz is an ideal place to stay in Berlin. It is located close to the Fernsehturm TV Tower, Museum Island and the Alexa shopping centre with a 15-minute walk to Alexanderplatz. It offers 346 air-conditioned rooms with free WiFi. Each room has hot drinks facilities and a flat-screen TV with Sky channels. A buffet breakfast and Mediterranean cuisine is served in the Vitruv restaurant. Enjoy the light-filled spa lounge with a sauna, steam room and gym, which is located on the 7th floor. Bus, Train and Metro services stop directly outside the Leonardo Royal Hotel. The pretty Volkspark Friedrichshain Park is a few steps away.

Park Inn Berlin Alexanderplatz****

<https://www.parkinn-berlin.de/>

EUR 196,00 / single incl. full board

EUR 328,00 / double incl. full board



With its 1012 rooms & suites on 37 floors and a total height of 150m, the Park Inn by Radisson Hotel Berlin Alexanderplatz is the second largest hotel in Germany and the tallest hotel in Berlin. A hotel of superlatives and next to the Berlin TV Tower a central landmark at Berlin's Alexanderplatz Square. The hotel is situated in a central location with many amenities and facilities such as the Precious Spa & Fitness, 3 different restaurants, Bar & Lounge offering Euro-Californian cuisine and live music, publicly accessible rooftop terrace and the world's fastest passenger cable wind. The Rooms are equipped with high-quality furnishings and a modern design in warm, elegant wood tones, bathrooms with showers, WC and hairdryer. A flat screen TV and high-speed internet access (free WIFI), soundproof windows and air conditioning is standard in all hotel rooms.

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TRANSPORTATION

Transportation will be provided from International Airport BER Berlin Brandenburg to the official hotels, from 28 – 30 July and from 06 – 07 August, at a cost of 35 EUR per person, one way. Local transport will be available between the official hotel, practice and competition venues for free starting from 29 July. Transport timetables will be confirmed.

VISA

All participants who need an entry visa to Country, will be required to complete the **Visa Support sections** in WAREOS by no later than **14 JUNE 2023**.

It is the applicants' responsibility for supplying the necessary information, ensuring all details are up to date, correct and submitted by the deadlines specified.

In addition, all participants that require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely and in the strictest of confidence and not shared with other parties.

PAYMENT CONDITIONS

Complete all necessary sections in WAREOS and make full payment by the specified deadlines. Bank transfers only, no credit cards will be accepted. All bank charges will be paid by the participants. The entry fees should be paid in full before arrival.

To confirm hotels reservations, a minimum 80% deposit of the total amount is required to be bank transferred to the OC before **14 JUNE 2023**. final outstanding balance shall be made via bank transfer before arrival. Accommodation cannot be guaranteed after this deadline. A cost summary will be available through WAREOS.

CANCELLATIONS & CHANGES

All cancellations and changes must be made through WAREOS:

- Should flight arrival details change last minute, please contact the Organising Committee using the details indicated in the team managers' booklet.
- If a participant's arrival is later than the original scheduled arrival date, the room will be charged from the date of the original booking in WAREOS.
- An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.



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BANK INFORMATION FOR ENTRY FEES AND TRANSPORTATION

BANK ACCOUNT HOLDER NAME: German Shooting Sport and Archery Federation
BANK: Wiesbadener Volksbank
ADDRESS: Schillerstraße 4, 65185 Wiesbaden
ACCOUNT NO/IBAN: DE16 5109 0000 0008 8088 80
BIC/SWIFT CODE: WIBADE5W

BANK INFORMATION FOR ACCOMMODATION

BANK ACCOUNT HOLDER NAME: hk travel plus GmbH
BANK: Volksbank Alzey-Worms eG
ADDRESS: Marktplatz 19, D-67547 Worms
ACCOUNT NO/IBAN: DE15 5509 1200 0080 5183 07
BIC/SWIFT CODE: GENODE61AZY

NOTE: ALL PAYMENTS SHALL BE MADE IN EUR. Bank transfer fees are the responsibility of the sender.

ADDITIONAL INFORMATION

Training

A training field will be available starting on **28 July** at the Qualification Field.

Weather

Temperatures in July/August in Berlin are expected to range between 15 and 30 degrees Celsius. The average has been 23 degrees Celsius in the past. There are chances of rain.

Media Registration

Media representatives can apply for registration at info@archery.sport.

Internet

Will be available in the official hotels for free. There will also be Wi-Fi available for access to results on venue.

Water

Water will be available at the qualification and practice venues for accredited persons. A water fountain system will be used.



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HEALTH REGULATIONS (COVID-19)

INFORMATION

- Everybody should follow the Government/public health authorities measures (national and sport-specific regulations) and be aware of the travel restrictions
- For your information, Medical infrastructure/Hospital with proper care will be reachable within 15 minutes from the venue, where COVID-19 test can be done.

Medical emergency contact and location

Schlosspark Klinik Charlottenburg, Heubnerweg 2, 14059 Berlin

Tel: +49 30 3264-0

Charité Berlin, Philippstraße 10, 10117 Berlin

Tel: +49 30 45050

LOC CONTACT

General information

Name: Ms. Julia Matheis, Event Manager
Address: Lahnstraße 120, D-65195 Wiesbaden
Email: matheis@dsb.de
Language: German and English
Phone: +49 611 46807 415

Accommodation and transport

Name: Ms. Birgit Huhn
Address: hk travel plus GmbH, Frauenlobstraße 97, D-55118 Mainz
Email: birgit.huhn@hktravelplus.de
Language: German and English
Phone: +49 6131 217098 0

Looking forward to welcoming you in Berlin, Germany.